



Oversight and Governance

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CITY COUNCIL – SUPPLEMENT PACK

Monday 14 June 2021
2.00 pm
The Guildhall, Plymouth

Members:

Councillor Mrs Beer, Chair

Councillor Mrs Bridgeman, Vice Chair

Councillors Allen, Mrs Aspinall, Bingley, Bowyer, Mrs Bowyer, Dr Buchan, Burden, Carlyle, Churchill, Coker, Collins, Corvid, Dr Cree, Cresswell, Dann, Deacon, Derrick, Downie, Drear, Evans OBE, Goslin, Harrison, Haydon, Hendy, Hulme, James, Mrs Johnson, Jordan, Kelly, Laing, Loveridge, Lowry, Dr Mahony, McDonald, Morris, Murphy, Neil, Nicholson, Partridge, Patel, Penberthy, Mrs Pengelly, Rennie, Riley, Salmon, Shayer, Singh, Smith, Stevens, Stoneman, Tuffin, Vincent, Wakeham, Ms Watkin and Wheeler.

Members are invited to attend the above meeting to consider the items of business overleaf.

Please find enclosed additional information relating to items 2, 4, 7, 8 and 10.

For further information on attending Council meetings and how to engage in the democratic process please follow this link - [Get Involved](#)

Tracey Lee

Chief Executive

City Council

- 2. Minutes** **(Pages 1 - 14)**

To approve and sign the minutes of the meeting held on 15 March 2021 and 21 May 2021 Annual General Meeting as a correct record.
- 4. Appointments to Committees, Outside Bodies etc** **(Pages 15 - 52)**

The Monitoring Officer will submit a schedule of vacancies on committees, outside bodies etc and of changes notified to us.
- 7. Capital and Revenue Outturn Report 2020 - 21** **(Pages 53 - 72)**
- 8. Corporate Plan 2021 - 25** **(Pages 73 - 84)**
- 10. Urgent Key Decisions to be Reported** **(Pages 85 - 90)**

City Council

Monday 15 March 2021

PRESENT:

Councillor Mavin, in the Chair.

Councillor Winter, Vice Chair.

Councillors Allen, Mrs Aspinall, Ball, Mrs Beer, Mrs Bridgeman, Buchan, Carson, Coker, Cook, Corvid, Dann, Darcy, Sam Davey, Derrick, Downie, Drean, Evans OBE, Goslin, Haydon, Hendy, James, Mrs Johnson, Jordan, Kelly, Laing, Michael Leaves, Samantha Leaves, Loveridge, Lowry, McDonald, Morris, Murphy, Neil, Nicholson, Parker-Delaz-Ajete, Penberthy, Mrs Pengelly, Rennie, Riley, Singh, P Smith, R Smith, Stevens, Jon Taylor, Kate Taylor, Tuffin, Tuohy, Vincent, Ms Watkin, Wheeler and Wiggins.

Apologies for absence: Councillors Bowyer, Mrs Bowyer, Churchill and Deacon

The meeting started at 2.00 pm and finished at 9.39 pm.

Note: The full discussion can be viewed on the webcast of the City Council meeting at www.plymouth.gov.uk. At a future meeting, the Council will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

81. Minutes

The minutes of the meeting held on 22 February 2021 were agreed as a true and accurate record.

82. Declarations of Interest

Monitoring Officer Linda Torney had issued a dispensation on the first notice relating to the National Health Service due to part of the notice relating to 'Infection Control Grants' which the Council had made use of for some of its internal services. The dispensation allowed Councillors to discuss this.

The following declarations of interest were made by councillors in accordance with the code of conduct in respect of items under consideration at the meeting -

Name	Minute Number	Reason	Interest
Councillor Patrick Nicholson	9a	Relative works for the NHS	
Councillor Mrs Terri Beer	9a		Private
Councillor Jon Taylor	9a	Employee of the NHS	Pecuniary
Councillor John Riley	9a	Spouse employed by the NHS	
Councillor Maddi Bridgeman	9a		Private
Councillor Glenn Jordan	9a	Father and Aunt use carers. Daughter is employed by Councillor Jordan as their carer.	Private

83. Appointments to Committees, Outside Bodies etc

There were no notified changes to appointments.

84. **Announcements**

Lord Mayor wished Councillors good luck in the forthcoming elections and thanked those Councillors retiring from service. Videos would be made available online prior to the City Council AGM in May to recognise those that would be retiring.

The Civic office had been awarded national awards for Civic Office National 2020 and had been commended with how the Civic Office responded to work during the national crises of 2020 and how the Civic Office had moved forward after the crisis in 2020.

Ruth Harrell, Director of Public Health provided an update in relation to COVID-19.

- Rates had continued to drop and were 26.3% and for reference at the last Council meeting on 22 February Plymouth had 48%. The south west average had continued to drop and was at 32%. Nationally the rate had been 58%.
- Vaccinations progress had been going well and the National Health Service had extended vaccinations ages to 56 and 59 ranges, uptake had been 95%.
- On the 11 March 90,000 residents had one dose of their vaccination in Plymouth and the National Health Service had been working with Plymouth City Council to increase the uptake as vaccinations reached the working population. There had been a Zoom meeting scheduled to take place on 13 April to address any questions.
- The Office for Plymouth's Public Health had been working with community champions to spread the word on vaccinations and had also looked at accessibility to recognise barriers people may face in receiving their vaccinations.
- Expansions had been made in people receiving rapid tests even though they did not have symptoms in order to pick up people who had been asymptomatic and going into workplaces.
- The government had provided a pathway out of lockdown, however it was noted that timings were not certain and the unlocking of lockdown depended on data and whether there continued to be success of the vaccination rollout in order to reduce the need of people requiring hospitalisations. New variants would be monitored which might change the risk.
- The asymptomatic testing had been a success in allowing children to return to school safely.
- There had been some concern across EU countries with people having blood clots, investigations had been underway to see if they were connected with having the vaccination. There had been millions of vaccinations, but there had been no evidence to suggest that having a vaccination and having a blood clot were correlated.
- Vaccinations to vulnerable groups such as the homeless had been successful and there had been monitoring of other vulnerable groups. It was noted that nationally BAME communities had been less likely to receive vaccinations; it was also noted that there had been statistically lower vaccination rates in deprived communities. Plans would be discussed with Devon CCG to bring the vaccine to people in order to increase the uptake.
- It was noted that a number of people would have side effects from any vaccination; 18 – 20% would have a sore arm, have a headache, feel tired, have mild chills and would last around a day. This was normal and indicated that the immune system was working; the vaccine would not give you COVID but it did stimulate the immune system which would lead to mild side effects. There had been and continued to be an established system to monitor the side effects of the vaccine as there was with other medicines.

Councillor Tudor Evans OBE announced the following:

- A decision with Homes England had been agreed which would help develop 2,000 homes in Woolwell. Plymouth City Council owned 29 acres in Woolwell and the Council would be looking to build a new school and community park which would unlock the delivery of Woolwell to George dualling and complete this project. Councillor Tudor Evans OBE reiterated that the road comes before the homes.
- Oceansgate phase two had opened through a virtual ceremony
- Completed the fourth industrial unit at Astor Court
- Handed over offices at VOA who had in turn brought 300 jobs to Plymouth and also secured 100 jobs already in Plymouth.
- Plymouth City Council had secured a Freeport with Devon County Council and South Hams District Council.
- Submitted £10m bid to the National Heritage to unlock the National Marine park through the Horizon project.
- Secured £12m from the Future High Streets Fund to enable refurbishment and redevelopment for the Civic Centre and Guildhall.
- Successfully launched the yacht race Sail GB which would be coming to Plymouth 17th July.
- Plymouth City Council had handed over £70m in business grants to 13,500 firms and businesses in Plymouth to keep them going during the pandemic.
- In response to Pledge 73, this had been completed. The pledge would light up monuments on the Hoe promenade extending the illumination of the City's landmarks, using low energy and bat friendly lighting systems. Discussions with the Commonwealth War Graves Commission about lighting the naval memorial had been taking place.
- Councillor Tudor Evans OBE shared a presentation in relation to the Tourism and Hospitality sector. The sector had employed 8,000 people across Plymouth and brought in 5.2 million visitors spending £337 million and had provided an extensive supply chain. It was recognised that in the past 12 months the sector has been hit hard and it had been estimated that 64% spending in the city had been lost equating to £203 million. Plymouth City Council had been supporting to get business grants out and had also been working closely with Destination Plymouth and two business improvement districts to support businesses on the ground as part of the Resurgam plan. The Council had continued marketing to shop locally and reminded visitors that Plymouth would be ready when they were ready to visit. Destination Plymouth had worked with international and cruise operators to remind them that Plymouth had been ready. 10 Cruise ships had been booked this year and 10 had already booked for early next year.
- The Council signed a 10 year visitor plan to 2030 which would be released next week in its final format with the aim to deliver Plymouth's long term ambitions

Councillor Sue Dann, Cabinet member for Environment and Street Scene announced that:

- Derriford Community Park continued to be developed as part of a key commitment in the Joint Local Plan situated in the north of the city. It would set a clear blueprint for future parks in management of parks, engagement with people, improvements to the environment, Cycling and walking uptake, planting trees, training volunteers, nurturing enterprise and enabling Plymouth City Council to reach its net zero ambitions.
- Total investments had been £3.6 million. The project mandate authorised a new business case to bring forward the next phase to bring further investment of £5.6 million and

would provide further improvements to the environment, improve health and wellbeing and allow residents to access nature. An education centre would be constructed to allow people to learn new skills, set up social enterprise initiatives, open the area up to local people and communities and to support communities in the north of the city.

Councillor Kate Taylor, Cabinet member for Health and Adult Social Care announced:

- A new long term partnership with Age UK Plymouth to create a short term care centre which would support people well enough to be discharged from hospital but not well enough to return home. This facility would be based at the William and Patricia Venton Centre; residents would be able to stay for a maximum of six weeks with support from therapists with the aim to return home. Refurbishments of the building had been taking place and recruitment of staff would take place with the aim to get the centre up and running in the autumn.

Councillor Pete Smith, Deputy Leader announced:

- Phase two of the outdoor play programme would be completed. The programme has improved 40 play sites across Plymouth and has worked with local communities to improve infrastructure, 65% would now meet good or excellent standards. The programme has invested £2.1 million to improve playgrounds. It had been agreed and signed to bring forward phase 3 of the programme and would target 30 playgrounds, investing £850,000 with work scheduled to begin in April 2021.
- The library service had fulfilled a reading void through e-learning and reached customers through social media and YouTube channels. The Library service had launched an online book group through Microsoft Teams and in the future would be opening up again alongside government regulations.
- The Mayflower journey would commence in July
- Sail GP would be hosted in July
- A large scale music event for the summer would be hosted on the Hoe, which would boost Plymouth post COVID and would bring visitors back to the City.
- The British Fireworks championship would take place
- The Blues and Jazz festival, Seafood festival, Half-marathon, hosting of Pride, mega ride, graduation events and Circus would also take place as part of the programme for the city this year.

Councillor Jon Taylor, Cabinet Member for Education, Skills and Transformation announced:

- The Ofsted inspection of the adult skills service highlighted significant improvements in the areas identified outline in the 2019 report. The full report could be found on the Ofsted website.

Councillor Chris Penberthy, Cabinet Member for Housing and Cooperative Development:

- The Council Tax Support scheme which had provided a one off £125 to households would continue for the next year

85. **Questions by the Public**

There was two questions submitted by the public.

This question was submitted by Mr Mark Peters and was responded by Councillor Mark Lowry.	
Sir John Hawkins Square appeal continues to the High Court. The road sign has been missing since June 2020. The missing sign contravenes the Public Health Act 1925 Sec 8(3) Will the Council be reinstating the road sign, as the matter awaits determination in the High Court?	It would be inappropriate for the council to respond to this question in light of the further appeal in connection with the court proceedings relating to Sir John Hawkins Square. The council will respond following the conclusion of the court proceedings.

This question was asked by Nicholas Demeranville and answered by Councillor Sue Dann	
When determining planning application 19/02038/FUL, Installation of sustainable drainage system, wildflower meadow and associated public realm improvements, Central Park, Council Officers commented that the “masterplan approach was not the most appropriate”. What is the Council’s vision for the park’s future development and how will it be realised?	<p>Councillor Sue Dann provided the following response which would be provided in writing:</p> <p>A masterplan for Central Park was created after extensive consultation in 2013. Over the past 3 years, the Council has carried out a huge amount of investment in the park to meet the aspirations in that plan to deliver a premier destination for the people of Plymouth.</p> <p>We have completed £4.4m worth of improvements - including a new play area, extended skate park, new sports plateau, new café, refurbished and extended Sports Hub, new events field, 4 new tennis courts, and park-wide upgrades to paths, signage, seating, and heritage and nature-based interventions such as tree planting and repairing dry stone walls.</p> <p>We have also supported over 300 hours of free nature based activities and volunteering for adults, families and school children; sent out regular park newsletters to keep people informed; engaged with sports clubs and businesses in the park and facilitated free public events.</p> <p>We remain committed to the park - we know it has been a critical place for our residents’ health and wellbeing over the past year and we want it to remain that way. The recently approved plans to improve the drainage in the Barn Park area are in line with the 2013 masterplan to create a larger body of water there, but what they also do is create new spaces for people and wildlife to enjoy.</p> <p>We are going to be opening our new Community Sports Hub this Spring, with a range of activities and events planned over the summer to help people get out and active into nature safely.</p> <p>As we come out of COVID, with our Green Minds and Future Parks projects we are going to be working on site with communities, schools and students to develop a tree-planting scheme, which helps the park be climate resilient, alongside trialling new digital tools to help people learn about nature and contribute to national citizen science efforts. This is a park for now and for the future.</p>

86. **Lord Mayoralty 2021/22**

At the Lord Mayor's Selection Committee on 26 February 2021 Councillor Terri Beer had been nominated for Lord Mayor.

Votes for: Councillors Allen, Mrs Aspinall, Ball, Mrs Beer, Mrs Bridgeman, Buchan, Corvid, Carson, Coker, Cook, Dann, Darcy, Derrick, Sam Davey, Downie, Drean, Evans OBE, Haydon, Goslin, Hendy, James, Jordan, Johnson, Kelly, Laing, Mike Leaves, Loveridge, Lowry, McDonald, Morris, Murphy, Neil, Nicholson, Parker-Delaz-Ajete, Penberthy, Pengelly, Rennie, Riley, Singh, Pete Smith, Rebecca Smith, Stevens, Jon Taylor, Kate Taylor, Tuffin, Tuohy, Vincent, Ms Watkin, Wheeler, Wiggins, Winter, Mavin.

Did not vote/Absent: Councillors Ian Bowyer, Mrs Bowyer, Churchill, Deacon, Sam Leaves

87. **Organisational Design - Senior Management Arrangements**

Tracey Lee, Chief Executive proposed two changes to the Senior Management structure in Customer Services; to replace the post of Service Director for Customer Services and the Service Centre with a Service Director for Digital and Customer experience.

Customer experience remained a top priority for the Council following a peer review in 2018. That focus would remain under the proposed changes in order to drive forward a digital city.

The proposals would see the Service Centre move to the Service Director for Finance to align the Revenue and Benefits areas closely with the financial services.

Chief Officer Appointment Panel had been consulted and consultations with staff had taken place, further consultations would take place again. The proposed changes did not increase the establishment.

Votes for: Councillors Allen, Mrs Aspinall, Ball, Mrs Beer, Mrs Bridgeman, Buchan, Corvid, Carson, Coker, Cook, Dann, Darcy, Derrick, Sam Davey, Downie, Drean, Evans OBE, Haydon, Goslin, Hendy, James, Jordan, Johnson, Kelly, Laing, Mike Leaves, Loveridge, Lowry, McDonald, Morris, Murphy, Neil, Nicholson, Parker-Delaz-Ajete, Penberthy, Pengelly, Rennie, Riley, Singh, Pete Smith, Rebecca Smith, Stevens, Jon Taylor, Kate Taylor, Tuffin, Tuohy, Vincent, Ms Watkin, Wheeler, Wiggins and Winter.

Did not vote/Absent: Councillors Ian Bowyer, Mrs Bowyer, Churchill, Deacon, Sam Leaves and Mavin.

Votes for: 51
Votes against: 0
Abstentions: 0
No vote/Absent: 6

The motion had been carried.

88. **Motions on notice**

89. **Budget for NHS and Carers**

Councillor Kate Taylor introduced the motion on the Budget for NHS and Carers. This was seconded by Councillor Darren Winter.

Following a debate the motion was carried.

Votes for (31):

Councillors Allen, Mrs Aspinall, Buchan, Corvid, Coker, Dann, Derrick, Sam Davey, Evans OBE, Haydon, Goslin, Hendy, Laing, Lowry, McDonald, Morris, Murphy, Neil, Parker-Delaz-Ajete, Penberthy, Rennie, Singh, Pete Smith, Stevens, Kate Taylor, Tuffin, Tuohy, Vincent, Wheeler, Winter and Mavin

Votes Against (0):

Abstentions (18): Councillors Ball, Beer, Bridgeman, Carson, Cook, Darcy, Downie, Drean, James, Jordan, Johnson, Kelly, Mike Leaves, Loveridge, Mrs Pengelly, Rebecca Smith, Ms Watkin & Wigens

No vote/Absent (8):

Councillors Ian Bowyer, Mrs Bowyer, Churchill, Deacon, Sam Leaves, Patrick Nicholson, Riley & Jon Taylor

Votes for: 31

Votes Against: 0

Abstentions: 18

No Vote/Absent: 8

90. **Weston Mill Recycling Centre**

Councillor Maddi Bridgeman proposed the motion on Weston Mill Recycling Centre. This was seconded by Councillor Riley.

An amendment to the motion was moved by Councillor Dann and seconded by Councillor Coker.

The amendment proposed was as follows:

We resolve to ask the Cabinet Member for the Environment and Street Scene, Councillor Sue Dann, to mobilise resources and plan to enable Weston Mill Recycling Centre to fully reopen from the 12th April when it is safe to do so – in line with the with the Government Roadmap and be driven by data not dates and be considered in conjunction with the overall provision of all waste collection and waste disposal services

This facility is valued by those residents living in the North and West of our city and provides an alternative Household Waste Recycling Centre for those who need to make essential journeys to dispose of waste.

We recognise the impact queuing may have on the network and have a series of contingency plans to prevent the level of traffic experienced following the reopening of Chelson Meadow last May, this is a demand led service and very weather dependant

~~We have seen the impact on Chelson Meadow Recycling Centre this past week, with long traffic queues. Such queues cause a detrimental effect to the road network, inconvenience to those living in this part of the city and is not aligned with our Climate Emergency as more and longer vehicular movements are being made necessary. The continued suspension of the Bulky Waste service, the advent of Spring and the removal of certain Covid restrictions will only increase the demand for the provision of PCC's waste facilities. This reduced service is also with the back drop of increased Council tax.~~

After a debate the amendment was approved:

Votes for (30):

Councillors Allen, Mrs Aspinall, Buchan, Corvid, Coker, Dann, Derrick, Davey, Evans OBE, Haydon, Goslin, Hendy, Laing, Lowry, McDonald, Morris, Murphy, Neil, Parker-Delaz-Ajete, Penberthy, Rennie, Pete Smith, Stevens, Jon Taylor, Kate Taylor, Tuffin, Tuohy, Vincent, Wheeler and Winter

Votes Against (22):

Councillors Ball, Mrs Beer, Mrs Bridgeman, Carson, Cook, Darcy, Downie, Drean, James, Jordan, Johnson, Kelly, Mike Leaves, Sam Leaves, Loveridge, Patrick Nicholson, Mrs Pengelly, Riley, Singh, Rebecca Smith, Ms Watkin and Wigens

Did not Vote/Absent (5):

Councillors Ian Bowyer, Mrs Bowyer, Churchill, Deacon and Mavin (Lord Mayor).

Votes for: 30
Votes Against: 22
Abstentions: 0
No Vote/Absent: 5

Councillor Rennie proposed to move to the vote. This was seconded by Councillor Pete Smith.

Votes for (30):
Councillors Allen, Mrs Aspinall, Buchan, Corvid, Coker, Dann, Derrick, Sam Davey, Evans OBE, Haydon, Goslin, Hendy, Laing, Sam Leaves, Lowry, McDonald, Morris, Murphy, Neil, Parker-Delaz-Ajete, Penberthy, Rennie, Pete Smith, Stevens, Jon Taylor, Kate Taylor, Tuffin, Tuohy, Vincent, Wheeler and Winter.

Votes Against (22):

Councillor Ball, Mrs Beer, Mrs Bridgeman, Carson, Cook, Darcy, Downie, Drean, Jordan, James, Johnson, Kelly, Mike Leaves, Loveridge, Nicholson, Mrs Pengelly, Riley, Singh, Rebecca Smith, Ms Watkin and Wigens,

Did not vote/Absent (5):

Councillors Ian Bowyer, Mrs Bowyer, Churchill, Deacon and Mavin (Lord Mayor).

Votes for: 30
Votes Against: 22
Abstentions: 0
No Vote/Absent: 5

The vote on the substantive motion was carried as follows:

Votes for (51):

Councillors Allen, Mrs Aspinall, Mrs Beer, Mrs Bridgeman, Buchan, Corvid, Carson, Coker, Cook, Dann, Darcy, Derrick, Sam Davey, Downie, Drean, Evans OBE, Haydon, Goslin, Hendy, James, Jordan, Johnson, Kelly, Laing, Mike Leaves, Sam Leaves, Loveridge, Lowry, McDonald, Morris, Murphy, Neil, Nicholson, Parker-Delaz-Ajete, Penberthy, Mrs Pengelly, Rennie, Riley, Singh, Pete Smith, Rebecca Smith, Stevens, Jon Taylor, Kate Taylor, Tuffin, Tuohy, Vincent, Ms Watkin, Wheeler, Wigens, and Winter.

Votes Against (1):

Councillor Ball

Did not vote/Absent (5):

Councillors Ian Bowyer, Mrs Bowyer, Churchill, Deacon and Mavin (Lord Mayor).

Votes for: 51
Votes Against: 1
Abstentions: 0
No Vote/Absent: 5

The substantive motion was carried.

91. **Take Away Litter**

Councillor Mrs Bridgeman introduced the motion on Take Away Litter. This was seconded by Councillor Mrs Beer.

Following a debate Councillor Rennie proposed to move to the vote. This was seconded by Councillor Pete Smith.

Votes on moving to the vote:

Votes for (51)

Councillors Allen, Mrs Aspinall, Ball, Mrs Beer, Mrs Bridgeman, Buchan, Corvid, Carson, Coker, Cook, Dann, Darcy, Derrick, Sam Davey, Downie, Drean, Evans OBE, Haydon, Goslin, Hendy, James, Jordan, Johnson, Kelly, Laing, Sam Leaves, Loveridge, Lowry, McDonald, Morris, Murphy, Neil, Nicholson, Parker-Delaz-Ajete, Penberthy, Mrs Pengelly, Rennie, Riley, Singh, Pete Smith, Rebecca Smith, Stevens, Jon Taylor, Kate Taylor, Tuffin, Tuohy, Vincent, Ms Watkin, Wheeler, Wiggins and Winter.

Votes Against (1)

Councillor Mike Leaves

Did not vote/Absent (5):

Councillors Ian Bowyer, Mrs Bowyer, Churchill, Deacon and Mavin (Lord Mayor).

Vote on the motion:

Votes for (52):

Councillors Allen, Mrs Aspinall, Ball, Mrs Beer, Mrs Bridgeman, Buchan, Corvid, Carson, Coker, Cook, Dann, Darcy, Derrick, Sam Davey, Downie, Drean, Evans OBE, Haydon, Goslin, Hendy, James, Jordan, Johnson, Kelly, Laing, Mike Leaves, Sam Leaves, Loveridge, Lowry, McDonald, Morris, Murphy, Neil, Nicholson, Parker-Delaz-Ajete, Penberthy, Pengelly, Rennie, Riley, Singh, Pete Smith, Rebecca Smith, Stevens, Jon Taylor, Kate Taylor, Tuffin, Tuohy, Vincent, Ms Watkin, Wheeler, Wiggins and Winter.

Votes Against (0):

Did not vote/Absent (5):

Councillors Ian Bowyer, Mrs Bowyer, Churchill, Deacon and Mavin (Lord Mayor).

Votes for: 52

Votes Against: 0

Abstentions: 0

No Vote/Absent: 5

Motion carried.

92. **Future of Pounds House**

Councillor Kelly introduced the motion on the Future of Pounds House. This was seconded by Councillor Patrick Nicholson.

Councillor Lowry proposed an amendment. This was seconded by Councillor Goslin. The amendment proposed was as follows:

The results of the COVID Pandemic have seen a massive increase in the use of Central Park and recreational spaces throughout Plymouth. ~~Despite previous public comments from Labour Councillors urging the re-use of Pounds House, the Labour Council continues to allow the neglect and deterioration of an important local asset.~~

~~Conservative Councillors urge the City Council to end this deliberate neglect and to consult and work with the local community in agreeing future complementary uses for Pounds House.~~

The Council welcomes the investment proposed for Pounds House and looks forward to consulting and working with the local community in agreeing future complementary uses for this asset.

Resolved that:

The Cabinet Member for Finance, with responsibility for corporate property, be requested to bring a report to Scrutiny, to the relevant panel's first meeting of the 2021/22 Municipal Year with the agreement of its members, on the future options for re-using Pounds House with complementary activities, to support the wider recreational activities in the Pounds House grounds and more widely in Central Park.

The meeting was briefly adjourned to consider the amendment. The amendment was accepted.

Following a debate, Councillor Darcy proposed to move to the vote. This was seconded by Councillor Rennie.

Council agreed to move to the vote and voted on the motion:

Votes for (51):

Councillors Allen, Mrs Aspinall, Ball, Mrs Beer, Mrs Bridgeman, Buchan, Corvid, Carson, Coker, Dann, Darcy, Derrick, Sam Davey, Downie, Drean, Evans OBE, Haydon, Goslin, Hendy, James, Jordan, Johnson, Kelly, Laing, Mike Leaves, Sam Leaves, Loveridge, Lowry, McDonald, Morris, Murphy, Neil, Nicholson, Parker-Delaz-Ajete, Penberthy, Pengelly, Rennie, Riley, Singh, Pete Smith, Rebecca Smith, Stevens, Jon Taylor, Kate Taylor, Tuffin, Tuohy, Vincent, Ms Watkin, Wheeler, Wiggins and Winter.

Votes Against (0):

Did not vote/Absent (6): Councillors Cook, Ian Bowyer, Mrs Bowyer, Churchill, Deacon and Mavin.

Votes for: 51

Votes Against: 0

Abstentions: 0

No Vote/Absent: 6

This motion was carried.

93. **Demise of the 'Friends of Central Park'**

Councillor Nicholson introduced the motion on the Demise of the 'Friends of Central Park'. This was seconded by Councillor Kelly.

Following a debate the motion was lost:

Votes for (21):

Councillors Ball, Mrs Beer, Mrs Bridgeman, Carson, Darcy, Downie, Drean, James, Jordan, Johnson, Kelly, Mike Leaves, Sam Leaves, Loveridge, Nicholson, Mrs Pengelly, Riley, Singh, Rebecca Smith, Ms Watkin and Wiggins.

Votes Against (29):

Councillors Allen, Mrs Aspinall, Buchan, Corvid, Coker, Dann, Derrick, Sam Davey, Evans OBE, Haydon, Goslin, Hendy, Laing, Lowry, McDonald, Murphy, Neil, Parker-Delaz-Ajete, Penberthy, Rennie, Pete Smith, Stevens, Jon Taylor, Kate Taylor, Tuffin, Tuohy, Vincent, Wheeler and Vincent

No vote/Absent (7):

Councillors Ian Bowyer, Mrs Bowyer, Churchill, Cook, Deacon, Morris and Mavin (Lord Mayor)

Votes for: 21

Votes Against: 29

Abstentions: 0

No Vote/Absent: 7

The motion was lost.

94. **Urgent Key Decision to be Reported**

Councillor Tudor Evans OBE (Leader) gave a brief update on an urgent key decisions taken since the last meeting. The update was seconded by Councillor Kate Taylor (Cabinet Member for Health and Adult Social Care).

- Covid 19 – Test and Trace Discretionary Support Payments

Council noted the urgent key decisions taken by Councillor Chris Penberthy in line with due process and published on 13 October 2020.

95. **Questions by Councillors**

	From	To	Subject
1	Councillor Darren Winter	Councillor Mark Lowry	Last year residents within the St Budeaux Ward were consulted and as a result of this consultation they advised that they would like something to be done in relation to the public toilets located in St Budeaux square, can you update us on the future of the site.
	Response: St Budeaux Ward Councillors have contributed financially and agreement has been given to remove the current toilet facilities and to replace them with new ones, this is important to residents and to the transport hub within the square.		
2	Councillor Brian Vincent	Councillor Pete Smith	In relation to Item 5 on today's agenda and specifically the announcement in relation to improving the city's parks, can you clarify whether or not Efford and Lipson ward will be subject to this?
	Response: The two playgrounds on Douglass Road and Severn Place will be upgraded and both Councillor Vincent and the residents of the ward will be consulted.		
3	Councillor Jonathon Drean	Councillor Sue Dann	There is a build up of litter along the A38, who is responsible for the verges, Plymouth City Council or Highways England?
	Response: Highways England are responsible for the main trunk road and as a Local Authority we are responsible for cleaning on their behalf. Plymouth City Council had planned to do this however due to the unforeseen large volume in traffic during lockdown Plymouth City Council had to change plans and undertake the work at night. The team have been out on consecutive nights and have so far removed three tonnes of material along the roadside. This has consisted of normal littering but also fly tipping, this puts staff at risk as they have to work at night and Plymouth City Council are required to put in regulation orders to close the lanes. Councillor Sue Dann reiterated that it is a crime to dump waste and asked for more camera's along the A38 to help catch those individuals.		
	Supplementary: What are the frequencies of the planned tidy up's during the year?		
	Response: There is no set frequency, however Plymouth City Council are attempting to undertake the clearing of waste twice a year. This is dependant on Highways England and when they are undertaking their cutbacks. When they close the roads, it is the aim to align our schedule of works with theirs in order to prevent closing the roads twice and also to save money especially in traffic management costs		
4	Councillor Chaz Singh	Councillor Mark Lowry	It is reported that the cost of the statue on the waterfront was £425,000 with the installation costing £339,000. Within the planning application it mentioned CCTV. How much is

			the CCTV costing the citizens of Plymouth for both the statue and West Hoe Pier.
	Response: The specific figure is not attainable during this meeting and it depends on the nature of the camera and whether the camera was placed on a structure or alternatively installed. Generally the cost for a new camera would range from £40,000 to a couple of hundred pounds. If Councillor Singh writes to Councillor Lowry he will respond with the exact costings.		
5	Councillor Sarah Allen	Councillor Due Dann	Councillor Allen would like to pass on her thanks to the team cleaning team that undertook work at the top of the Peverell Ladder road, they undertook the work during the pouring rain but completed a thorough job and swept it up afterwards.
	Response: Councillor Dann will pass on Councillor Allen's thanks. At the back end of summer 2020 the back lanes across Plymouth were causing problems due to not being cleaned for decades and as a result were overgrown. There are 435 service lanes across the city and as a result of the 'back lane project' 55% of them have been cleaned and are maintained, residents are pleased with the result. Moving forward the Council will try to keep this going for longer and will seek to tie this in with even more enforcement to prosecute environmental criminals as it will be easier to find them as a result of the project. It is hoped that the rest of the project will be completed by the end of May 2021. The winter sweep teams aligned at the same time as this project, Councillor Dann will also pass thanks to this team for their work.		
6	Councillor Gareth Derrick	Councillor Sue Dann	All residents across Plymouth are looking forward to the Garden Waste Collection scheme, however some residents are advising they have not been in receipt of their bin, please can you update as to when this will be completed.
	Response: The scheme is currently going to plan and 46,000 bins have been delivered with further bins to be delivered shortly. If residents applied during phase 1 of the scheme they would likely have received their bin. Second phase bin deliveries are hoped to be completed by the end of March 2021. Registration has opened for phase three, however it cannot be guaranteed those bins will be delivered prior to April 2021. The scheme has sought to provide residents that are unable to have a bin to be provided with garden waste bags instead. Plymouth City Council have made contact with those that have assisted collection to ensure they have registered with the scheme.		
7	Councillor Nick Kelly	Councillor Tudor Evans OBE	Confirm whether the figure of £764,038 for the Mayflower monument statue and its installation as stated in the Full Council Budget figures which were released on 22 February 2021 are correct and if they are not, state what the cost did cover.
	Response: The money reported to the budget was the total budget line, this included a number of other interventions associated with that budget and was not solely for the sculpture and its installation.		
	Supplementary: Why did the expenditure of £425,000 on the pier works not go through the competitive tendering process?		
	Response from Councillor Mark Lowry: There is a legal requirement to undertake the tendering process and in this instance the project went through a framework contract process which the Council has been undertaking for many years.		
8	Councillor Rebecca	Councillor Mark Lowry	In light of the murder of Sarah Everard, it is proposed to highlight how much CCTV is Plymouth City Centre and how

	Smith		much it covers and to use the Communications channels to highlight this in a sensitive way to provide reassurance to women and girls.
	Response: The Council's website which shows a map which locates every camera in the city. There are 473 cameras in the city and a control centre which operates 24/7. Councillor Mark Lowry is very happy to work with Councillor Rebecca Smith to highlight the coverage of the camera's and work a way to communicate to residents.		
9	Councillor Eddie Rennie	Councillor Tudor Evans OBE	A Conservative Plymouth City Councillor mocked the safety of women following the murder of Sarah Everard. Can you give a reassurance that this is not the view of the Council and we do not support the views of that Councillor.
	Response: Everyone has been shocked at the news of the murder and if you look at the current state of the Country there are 233 rapes a day committed in the UK and women's safety has never been more under the spotlight. I found the ill-judged statement to be in poor taste, I was shocked by it, but glad he has withdrawn it and that Councillor Nick Kelly has suspended him. However we need to make it clear today that it is unacceptable and is not fitting of a Councillor. Women's safety is not humorous and we need to be seen as a Council that we take this with the upmost seriousness. It is right the Councillor Deacon has been condemned and I hope in time that he understands what he has done. I hope that the strongest possible action will be taken in order to send a clear message women's safety is not a joke.		
	Supplementary: National press has put Plymouth in a bad light and a lot of people have found that the picture of Councillor Mark Deacon to be offensive and insulting. Can you give assurances to the trans community that no other councillor has these views.		
	Response: I cannot give that assurance, however it is very important that the Council sends out a strong message to the trans community and to women that the Council takes the issue of safety very seriously. It is the hope that Councillor Kelly's investigation is done fairly and swiftly and that the appropriate action is taken.		
10	Councillor Andrea Loveridge	Councillor Mark Lowry	The disabled toilet located in the café at Central park is closed, what toilet facilities have been put in place to accommodate disabled children.
	Response: Since the pandemic hit, it was the instruction of the government to close all public toilets. Since this time temporary solutions have been opened because residents have not been able to go out elsewhere. New facilities are located on the Hoe in support of disabled access, there is an additional toilet facility at West Hoe. With respect to Central Park they have remained closed as they form part of the café and we have not been able to provide additional disabled facilities that the Councillor is referring to as they are not available due to the complexity of need as a temporary solution. The facilities at Central Park will be reopened on 12 April as well as the facilities in the Life Centre.		
11	Councillor Chaz Singh	Councillor Tudor Evans OBE	Has Tudor Evans OBE read the comprehensive research into Freeports and associated Free Zones have little impact on the local economy and require high levels of investment in local education and training alongside providing significant financial incentives which are open to criminality and money laundering. This is from reports on Freeport's that existed in 2012.
	Response: We are pleased to have secured the Plymouth and South Devon Free zone after a quick bidding process. This is not a Freeport in the sense that your research paper pictures from 2012 -14. These will be different and in the case of Plymouth this will be partnered by Babcock and Princess Yachts which are two or the largest employers in the City. This is not a container port proposition, ours will be focused on skills, Marine and Marine development		

	<p>which will build on the work being completed Oceansgate. In a years time the tax advantages in the enterprise zone will disappear and replaced with the free zone. We are not proposing to turn Plymouth into a Rotterdam of smugglers paradise, however we are keen that the border post for Plymouth will be ahead of schedule and Plymouth is trying to be the first border completed post Brexit and put us ahead of everyone else.</p>		
	<p>Supplementary: If I provide the links to the reports and research would you read them.</p>		
	<p>Response: I have already spent time reading them and I have had a long conversation with the TUC for South West general secretary who had been working on the Bristol project. I was able to reassure him that the projects that we would be working on would not be the same and our project would be focusing on a pipeline of apprenticeships and qualified workers. Please provide the links but I think we have the same source.</p>		
12	Councillor Kevin Neil	Councillor Mark Lowry	<p>Thank you for the visit to Stoke village and some exciting plans to revitalise stoke village and to improve the local environment, are you able to provide an outline on works undertaken and still to come.</p>
	<p>Response: Made an agreement to undertake significant tree planting. The Council is engaging with residents with where they would like the additional trees, benches and planters to go. Work is on-going to bring forward an initiative for a 'Welcome to Stoke Village' sign which I am happy to support. Business and the residential community have asked for the existing toilets to be removed from their current location due to Anti-Social behaviour which it has been attracting and also because the facilities are not being well used. Café's and restaurants have been allowing residents to use their facilities and in the coming months those toilet facilities will be removed.</p>		
13	Councillor Terri Beer	Councillor Pete Smith	<p>There are no facilities within Children's play parks for disabled children. Is it your intention to include improving parks for disabled children.</p>
	<p>Response: Response: Yes, we are talking to disability groups to find a way forward.</p>		
	<p>Supplementary: I am happy to engage in the plans and have a family that are interested in the disabled facilities for children.</p>		
14	Councillor Nick Kelly	Councillor Tudor Evans OBE	<p>The Dome is a prominent financial assess for the City of Plymouth, can we have an update on prospective tenants.</p>
	<p>Response: We are currently in negotiations with successful new tenants and we ought to have the paperwork signed in the next four weeks and we will make an announcement thereafter.</p>		

Please note that questions, answers, supplementary questions and supplementary answers have been summarised.

City Council



Date of meeting:	14 June 2021
Title of Report:	Committees, Memberships and Chairs/Vice-Chairs
Lead Strategic Director:	Giles Perritt (Assistant Chief Executive)
Author:	Andrew Loton (Head of Governance, Performance and Risk)
Contact Email:	Andrew.loton@Plymouth.gov.uk
Your Reference:	FC062021
Key Decision:	No
Confidentiality:	Part I - Official

Purpose of Report

The purpose of this report is to advise Council of changes to the political proportionality of the Council and membership of committees.

Recommendations and Reasons

1. That Council notes the changes to committee membership set out at Appendix A of this report following changes in the political proportionality of the Council.

Reason: To maintain clarity of the Council's committee structure and membership

Alternative options considered and rejected

To retain membership of Committees as agreed at the Council's AGM. This would not reflect changes in political proportionality, and would not therefore reflect the Council's duty in this respect under Section 15 of the Local Government and Housing Act 1989.

Relevance to the Corporate Plan and/or the Plymouth Plan

Clarity on appointments to committees ensures that key projects and activities can be progressed in line with the Corporate and Plymouth Plans

Implications for the Medium Term Financial Plan and Resource Implications:

Special responsibility allowances for committee chairs and, where relevant, vice-chairs, are already built into the members' budgets. There are no additional resource implications of the recommendation of this report.

Carbon Footprint (Environmental) Implications:

Committee appointments ensure that carbon reduction and environmental measures are suitably supported by the democratic process.

Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.

Appendices

*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
		1	2	3	4	5	6	7
A	Committee Appointments 2021-22							

Background papers:

*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
	1	2	3	4	5	6	7

Sign off:

Fin	pl.21. 22.12	Leg	It/622 5/200 521	Mon Off		HR		Asset s		Strat Proc	
Originating Senior Leadership Team member: Giles Perritt (Assistant Chief Executive)											
Please confirm the Strategic Director(s) has agreed the report? Yes											
Date agreed: 10/06/2021											

APPOINTMENTS TO COMMITTEES AND CHAIRS AND VICE CHAIRS 2021- 22

City Council: 14th June 2021



Document Amended as at 08 June 2021 – Changes made are indicated by red text.

Committee	Con Seats	Lab Seats	Total
Planning	7	6	13
Taxi Licensing	4	4	8
Licensing	8	7	15
Chief Officer Appointments Panel	4	3	7
Chief Officer Appeals Panel	3	3	6
Chief Officer Disciplinary Panel	3	3	6
Audit and Governance	3	3	6
Tamar Bridge and Torpoint Ferry	3	2	5
Devon and Cornwall Police and Crime Panel	2	0	2
Brexit, Infrastructure and Legislative Change	5	5	10
Performance, Finance and Customer Focus	5	5	10
Education and Children's Social Care	5	5	10
Health and Adult Social Care	5	5	10
Scrutiny Management Board	2	2	4
Heart of the South West Local Enterprise Partnership Joint Scrutiny Committee	1	1	2
Totals	60	54	114

Other Committees (do not fall under statutory rules and therefore not included in political balance calculations)

Devon Audit Partnership (not proportional)	2	0	2
Joint Health Scrutiny (not proportional)	2	1	3
Health and Wellbeing Board (not proportional)	3	1	4
Lord Mayor Selection Committee (political equality by convention)	3	3	6
Standards Advisory Group (political equality by convention)	3	3	6
Corporate Parenting Group (political equality by convention)	4	4	8

Child Poverty Working Group (political equality by convention)	3	3	6
Mount Edgumbe Joint Committee (proportional by convention)	4	3	7

CALCULATION OF POLITICAL BALANCE ON COMMITTEES 2021-22

Party	Members	% representation	Seats (proportional)	Allocated seats
Conservative	26	45.6%	60 (52.6%)	60
Labour	23	40.3%	54 (47.4%)	54
Totals	49	85.9%	114	114

8 Independent Members (14.0%) not included in proportionality calculation.

So far as is reasonably practicable, political proportionality has been achieved.

The principles of the allocation of seats to political groups:

Under Section 15 of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations, the City Council has a duty to review the representation of different political groups at its Annual Meeting in respect of bodies to which the section applies. Section 15 provides that, in performing this duty, the council has a duty to make only such determinations as give effect so far as reasonably practicable to the following principles:

- (a) that not all the seats on committees are allocated to the same political group;
- (b) that the majority of the seats on each committee are allocated to a particular political group if the number of persons belonging to that group are a majority of the authority's membership;
- (c) subject to (a) and (b), that the number of seats on committees which are allocated to each group bears the same proportion to the total of all the seats on committees of the council as is borne by the number of members of that group to the membership of the authority, and
- (d) Subject to (a) to (c) above, that the number of seats on each committee which are allocated to each political group bears the same proportion to the number of all the seats on that committee as is borne by the number of members of that group to the membership of the authority.

The application of those principles is set out below.

Principle (a) – The seats will be allocated amongst the Labour and Conservative groups.

Principle (b) – As no group has an overall majority on the Council, this principle does not apply.

Principle (c) The allocation of seats on all committees, based on the groups' percentage of total Council membership is as set out above.

Principle (d) Subject to (a) to (c), each group has the same proportion of seats on each committee as it holds on the Council as a whole.

Regulatory Committee

Planning Committee

13 councillors (proportional)

Seven Conservative and six Labour

Councillor Rebecca Smith

Chair

Councillor Bill Wakeham

Vice Chair

Councillor Patrick Nicholson

Councillor Philip Partridge

Councillor James Stoneman

Councillor Mark Shayer

Councillor Dr John Mahony

Councillor Bill Stevens

Councillor Margaret Corvid

Councillor Sally Cresswell

Councillor Gareth Derrick

Councillor Jonny Morris

Councillor Ian Tuffin

Any councillor may act as a substitute member provided that they have undergone the Council's prescribed planning training

The Conservative Group have provided substitutes below:

Councillor Vivien Pengelly

Councillor Maddi Bridgeman

Councillor Andrea Loveridge

Regulatory Committee

Taxi Licensing Committee

Eight councillors (proportional)

Four Councillors appointed by the Conservative leader and four councillors appointed by the Labour leader.

Councillor Chaz Singh

Chair

Councillor David Salmon

Vice Chair

Councillor Philip Partridge

Councillor Glenn Jordan

Councillor Mary Aspinall

Councillor Gareth Derrick

Councillor Margaret Corvid (replacing Cllr Eddie Rennie)

Councillor Ian Tuffin

Any councillor may act as a substitute member provided that they have undergone the Council's prescribed licensing training.

The Conservative Group have provided substitutes below:

Councillor Dan Collins

Regulatory Committee

Licensing Committee

set up by statute

Fifteen councillors (proportional) Eight Conservative and seven Labour

Councillor Glenn Jordan Chair

Chair

Councillor Philip Partridge Vice Chair

Vice-Chair

Councillor David Salmon

Councillor Pat Patel

Councillor Stephen Hulme

Councillor Rebecca Smith

Councillor Bill Wakeham

Councillor James Stoneman

Councillor Sarah Allen

Councillor Margaret Corvid

Councillor Jeremy Goslin

Councillor Neil Hendy

Councillor Sue McDonald

Councillor Jonny Morris

Councillor Eddie Rennie

Councillors may act providing that they have undergone the Council's prescribed licensing training. No other councillors may substitute

Regulatory Committee

Chief Officer Appointments Panel

Seven councillors (proportional)

Four Conservative and three Labour councillors

Councillor Nick Kelly

Chair

Councillor Bill Wakeham

Councillor Jonathan Drear

Councillor John Riley

Councillor Mary Aspinall

Councillor Sue Dann

Councillor Tudor Evans OBE

The panel will include the relevant Cabinet Member for the appointment.

Cabinet Members must not be in the majority on the panel.

Any councillor may act as a substitute member provided that they have undergone the Council's prescribed personnel training

Chief Officer Disciplinary Panel

Six councillors (proportional)

Three Conservative and three Labour councillors

Councillor Vivien Pengelly

Chair

Councillor Nick Kelly

Councillor John Riley

Councillor Gareth Derrick

Councillor Sally Haydon

Councillor Mark Lowry

The panel will include the relevant Cabinet Member.

Cabinet Members must not be in the majority on the panel.

Any councillor may act as a substitute member provided that they have undergone the Council's prescribed personnel training

Chief Officer Appeals Panel

Six councillors (proportional)

Three Conservative and three Labour councillors

Councillor Patrick Nicholson

Chair

Councillor Jonathan Drean

Councillor Bill Wakeham

Councillor Pauline Murphy

Councillor Chris Penberthy

Councillor Eddie Rennie

The members of the panel that made the original decision cannot sit on the Appeals Panel.

Any councillor may act as a substitute member provided that they have undergone the Council's prescribed personnel training.

Overview and Scrutiny

Scrutiny Management Board

Four Councillors (Chair of Each Scrutiny Committee)

Two Conservative and two Labour

Councillor David James

Chair

Councillor Richard Bingley

Councillor Jemima Laing

Councillor Chris Penberthy

Overview and Scrutiny

Performance, Finance and Customer Focus Overview and Scrutiny Committee

Ten councillors (Proportional)

Five Conservative and five Labour councillors

Councillor Chris Penberthy

Chair

Councillor Glenn Jordan

Vice Chair

Councillor Sue Dann

Councillor Gareth Derrick

Councillor Mark Lowry

Councillor Bill Stevens

Councillor David James

Councillor Dan Collins

Councillor Shannon Burden

Councillor Stephen Hulme

With the exception of Cabinet Members, any councillor may act as a substitute member

Overview and Scrutiny

Health and Adult Social Care Overview and Scrutiny Committee

Ten councillors (proportional)

Five Labour and five Conservative councillors

Councillor David James	Chair
Councillor Natalie Harrison	
Councillor Stephen Hulme	
Councillor Dr John Mahony	
Councillor Charlotte Carlyle	
Councillor Mary Aspinall	Vice Chair
Councillor Margaret Corvid	
Councillor Sue McDonald	
Councillor Pauline Murphy	
Councillor Ian Tuffin	

With the exception of Cabinet Members, any councillor may act as a substitute member

Overview and Scrutiny

Education and Children's Social Care Overview and Scrutiny Committee

Ten councillors (proportional)

Five Conservative and five Labour councillors

Councillor David James	Vice Chair
Councillor Charlotte Carlyle	
Councillor Philip Partridge	
Councillor Richard Bingley	
Councillor Andrea Loveridge	
Councillor Jemima Laing	Chair
Councillor Sarah Allen	
Councillor Sally Cresswell	
Councillor Jeremy Goslin	
Councillor Brian Vincent	

With the exception of Cabinet Members, any councillor may act as a substitute member

Overview and Scrutiny

Brexit, Infrastructure and Legislative Change Ten councillors (proportional)

Five Conservative and five Labour councillors

Councillor Richard Bingley

Chair

Councillor David Salmon

Councillor Pat Patel

Councillor Glenn Jordan

Councillor Bill Wakeham

Councillor Dr Pam Buchan

Vice Chair

Councillor Mark Coker

Councillor Dr Charlotte Cree

Councillor Jonny Morris

Councillor Neil Hendy (replacing Cllr George Wheeler)

With the exception of Cabinet Members, any councillor may act as a substitute member

Overview and Scrutiny

Joint Health Scrutiny Committee

Up to three members of the Health and Adult Social Care Overview and Scrutiny Committee (Two Conservative and one Labour)

(not required to be proportional) statutory rules apply

Councillor Dr John Mahony

Chair

Councillor Natalie Harrison

Councillor Mary Aspinall

Council Committee

Health and Wellbeing Board

Statutory Committee of the Council

Four councillors (not required to be proportional) Three Conservative and one Labour

Councillor Patrick Nicholson

Chair

Councillor Dr John Mahony

Councillor Dave Downie

Councillor Dr Pam Buchan

The Leader to appoint the Chair (expectation in guidance that the Leader will Chair the Board)

- Director of Public Health (Statutory)
- Strategic Director for People (Statutory)
- Director of Children's Services (Statutory)
- Healthwatch Representative (Statutory)
- Clinical Commissioning Group Representative (Statutory)

Council Committee

Audit and Governance Committee

set up by statute

Six councillors (proportional three Conservatives and three Labour) + three independent co-opted members

Councillor Dr John Mahony

Chair

Councillor Mark Shayer

Councillor Richard Bingley

Councillor Tudor Evans OBE

Councillor Jemima Laing

Councillor Mark Lowry

Vice Chair

Mr Ian Shipperley – Independent member appointed by the committee (non-councillor)

Independent (Vacancy)

Independent (Vacancy)

Any councillor may act as a substitute member provided that they have undergone the Council's prescribed training

Council Committee

Independent Remuneration Panel

set up by statute

Four Independent Members

Duncan Currall

Alan Wooderson

Bryony Houlden

Vacancy

Joint Committee

Tamar Bridge and Torpoint Ferry Joint Committee

Set up by statute

To report to Cabinet or Council as appropriate

Five councillors (proportional)

Three Conservative and two Labour

Councillor Jonathan Drea

Joint Chair

Councillor Pat Patel

Councillor Mark Coker

Councillor Bill Stevens

Councillor Philip Partridge (replacing Cllr George Wheeler)

Substitutes

Councillor Margaret Corvid

Joint Committee

Devon and Cornwall Police and Crime Panel

Set up by statute

Two Conservative councillors (proportional)

Councillor Vivien Pengelly

Councillor Mark Shayer

Any councillor may act as a substitute member

Joint Committee

Heart of the South West Local Enterprise Partnership Joint Scrutiny Committee

Joint Committee of Councils in the Heart of the South West LEP area

To report to Cabinet or Council as appropriate

Two councillors (One Conservative and one Labour)

Councillor Bill Wakeham

Councillor Chris Penberthy

Joint Management Committee of Plymouth City, Devon County and Torbay Councils

Devon Audit Partnership

To report to Cabinet

Two Conservative councillors (not proportional)

Councillor Richard Bingley

Councillor Dr John Mahony

Any Conservative councillor may act as a substitute member

Joint Committee of Plymouth City, Devon County and Torbay Cabinets

(to be confirmed by Cabinet at its first meeting of the municipal year)

South West Devon Joint Waste Partnership

Two Cabinet Members and one observer

(not proportional)

Councillor Maddi Bridgeman

Councillor Jonathan Drea

Labour Nomination TBC

Observer

Any Cabinet Member can act as a substitute member

Joint Committee to Cabinet

(to be confirmed by Cabinet at its first meeting of the municipal year)

Mount Edgcumbe Joint Committee

Seven City Councillors (proportional by convention)

Four Conservative and three Labour councillors

Councillor Mark Shayer

Joint Chair

Councillor David Salmon

Councillor Charlotte Carlyle

Councillor Philip Partridge

Councillor Margaret Corvid

Councillor Sue McDonald

Councillor Chris Penberthy

Substitutes

Councillor Eddie Rennie

Working Group

Standards Advisory Group

To report to Council

Six councillors (political equality by convention)

Three Conservatives and three Labour councillors

Councillor Dave Downie

Councillor Vivien Pengelly

Councillor John Riley

Councillor Eddie Rennie

Councillor Sally Haydon

Councillor Neil Hendy

Any councillor may act as a substitute member

Advisory Group to Cabinet

Corporate Parenting Group

Eight councillors (political equality by convention)

Four Conservatives and four Labour councillors

Councillor Dave Downie

Chair

Councillor Rebecca Smith

Councillor Dan Collins (replacing Cllr David James)

Councillor Andrea Loveridge

Councillor Sarah Allen

Councillor Sally Cresswell

Councillor Jemima Laing

Labour Appointment TBC

Any councillor may act as a substitute member

Advisory Group to Cabinet

Child Poverty Working Group

Six councillors

Three Conservative and Three Labour councillors including the Cabinet Member with responsibilities for child poverty

(Political equality by convention)

Councillor Vivien Pengelly	Chair
Councillor Charlotte Carlyle	
Councillor Andrea Loveridge	
Councillor Terri Beer (LM Guest)	
Councillor Jemima Laing	Vice Chair
Councillor Sally Cresswell	
Councillor Chris Penberthy	

Any councillor may act as a substitute member

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Date of meeting:	14 June 2021
Title of Report:	Appointments to outside bodies 2021-22
Lead Strategic Director:	Giles Perritt (Assistant Chief Executive)
Author:	Andrew Loton (Head of Governance, Performance and Risk)
Contact Email:	Andrew.loton@Plymouth.gov.uk
Your Reference:	FC062021
Key Decision:	No
Confidentiality:	Part I - Official

Purpose of Report

The purpose of this report is to inform Council of changes to the nominations of councillors to outside bodies for the 2021-22 municipal year.

Recommendations and Reasons

That Council note the nominations to outside bodies as set out at Appendix A of this report.
Reason: For clarity on membership of outside bodies of relevance to the Council.

Alternative options considered and rejected

None – appointments to outside bodies is an annual action undertaken at the AGM and subsequently updated where relevant at future meetings of Council.

Relevance to the Corporate Plan and/or the Plymouth Plan

Clarity on appointments to outside bodies helps to facilitate key projects and activities relevant to the Corporate and Plymouth Plans.

Implications for the Medium Term Financial Plan and Resource Implications:

No implications arising directly from the recommendations in this report.

Carbon Footprint (Environmental) Implications:

Clarity on appointments to outside bodies helps to facilitate key projects and activities relevant to carbon reduction (environmental).

Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.

Appendices

*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.						
		1	2	3	4	5	6	7
A	Appointments to outside bodies 2021-22							

Background papers:

*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable) If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.						
	1	2	3	4	5	6	7

Sign off:

Fin	pl.21. 22.13	Leg	lt/622 5/200 521	Mon Off		HR		Asset s		Strat Proc	
Originating Senior Leadership Team member: Giles Perritt (Assistant Chief Executive)											
Please confirm the Strategic Director(s) has agreed the report? Yes											
Date agreed: 10/06/2021											

APPENDIX A: APPOINTMENTS TO OUTSIDE BODIES 2021/22



Document Amended as at 08 June 2021 – Changes made are indicated by red text.

*Continuing membership until such time as the Councillor/Representative resigns or is replaced by Council

NB: If noted that a representative (a Rep) is required, this does not have to be a Councillor. Council may appoint a non-councillor as its representative on these outside bodies.

	Organisation	No. of Cllrs/ reps	Term of Office	Appointed 2020/21	Appointments / Nominations 2021/22
1	Academy - All Saints Academy Plymouth – Governor	1 Rep	*	Cllr Derrick	Cllr Stephen Hulme
2	Academy – Marine Academy Plymouth – Governor	1 Rep	*	Cllr Winter	Cllr Pat Patel
3	Access Plymouth	2 Cllrs	Fixed terms of office for four years (to be reviewed annually)	Cllr Mrs Aspinall Cllr Drean	Cllr Jonathan Drean Cllr Mary Aspinall
4	Ballard Youth Activity Trust	7 Reps	Fixed terms of office for three years (to be reviewed annually)	Cllr Mavin Cllr Corvid Cllr Murphy Cllr Penberthy Cllr Deacon Mrs Heather Binley	Cllr Pat Patel Cllr Charlotte Carlyle Cllr Mark Deacon Cllr Chris Penberthy
5	Dartmoor National Park Authority	2 Cllrs and 2 Substitutes	*	Cllr Vincent Cllr Mrs Aspinall Cllr Parker Delaz Ajete (sub) Cllr Dann (sub)	Cllr Charlotte Carlyle Cllr Mark Shayer Cllr Richard Bingley sub Cllr Patrick Nicholson sub
6	Devon and Severn Inshore Fisheries and Conservation Authority	1 Cllr	*	Cllr Buchan	Cllr Nick Kelly
7	Devon and Somerset Fire and Rescue Authority	4 Cllrs 2+ 2 <i>Proportional</i>	*	Cllr Wheeler Cllr Corvid Cllr Buchan Cllr Drean	Cllr Jonathan Drean Cllr Mark Shayer Cllr Dr Pam Buchan Cllr Margaret Corvid

	Organisation	No. of Cllrs/ reps	Term of Office	Appointed 2020/21	Appointments / Nominations 2021/22
8	Devon Investment and Pension Fund	1 Cllr & 1 named substitute	*	Cllr Parker-Delaz-Ajete Cllr Lowry (Sub)	Cllr Dr John Mahony Sub Cllr Nick Kelly
9	Devonport Community LTD	1 Cllr	*	Cllr Kate Taylor	Cllr Dr Charlotte Cree
10	Devonport Local Liaison Committee	3 Cllrs	*	Cllr Vincent Cllr Wheeler	Cllr Pat Patel Cllr Stephen Hulme Cllr Stevens
11	East End Development Trust	2 Cllrs	*	Cllr Rennie Cllr Dann	Cllr Eddie Rennie Cllr Sue Dann
12	Elize Hele and John Lanyon Education Foundations	3 Reps	Fixed term of office for three years (reviewed annually)	Cllr Allen Cllr Mrs Pengelley	Cllr Dave Downie Cllr Dr John Mahony Cllr Allen
13	Erle Trust Fund	2 Cllrs	*	Cllr Mrs Beer Cllr Darcy	Cllr Terri Beer Cllr Andrea Loveridge
	<i>Cllrs to be from the Plympton Erle Ward</i>				
14	Estover / Leigham / Mainstone Management Committee	1 Cllr	Annual Appointment	Cllr Mavin	Cllr John Riley
15	Four Green Community Trust CIC Board	2 Cllrs	*	Cllr J Taylor Cllr Drean	Cllr Dave Downie Cllr Mark Shayer
	<i>Above Cllrs must not sit on the Millfields or Wolsley CEDTs</i>				
16	Incinerator Liaison Committee	2 Cllrs	*	Cllr Tuohy Cllr Wheeler	Cllr Pat Patel Cllr Stephen Hulme
	<i>Cllrs from St Budeaux, Ham or Devonport Wards</i>				
17	Local Government Association: General Assembly	1 Cllr	*	Cllr Evans OBE	Cllr Nick Kelly
	<i>The Leader (Exercises 5 votes on behalf of the Council)</i>				
18	Market Forum	3 Cllrs	*	Cllr Penberthy Cllr Lowry	Cllr Glenn Jordan

	Organisation	No. of Cllrs/ reps	Term of Office	Appointed 2020/21	Appointments / Nominations 2021/22
				Cllr Tuffin	Cllr Stephen Hulme Cllr Dr John Mahoney
	Millfields CEDT	2 Cllrs	*	Cllr McDonald Cllr Tuffin	Cllr Glenn Jordan Cllr Penberthy
19	One Cllr to be from the St Peter and the Waterfront ward. Above Cllrs must not sit on the Four Greens or Wolseley CEDTs.				
20	Mount Batten Sailing and Water Sports Centre – Board of Directors	2 Cllrs	Fixed terms of office for 3 years (reviewed annually)	Cllr Goslin Cllr Derrick	Cllr Charlotte Carlyle Cllr Bill Wakeham
21	Municipal Charities of Plymouth	3 Reps	Fixed term of office for three years (reviewed annually)	Pauline Bunkin (to May 22) Cllr Corvid (May 21)	Kyle Lewis Jon Hill P. Bunkin
	North Yard Community Trust	4 Cllrs	Annual Appointment	Cllr Haydon Cllr Tuohy Cllr Wheeler Cllr Stevens	Cllr Stephen Hulme Cllr Pat Patel Cllr Haydon Cllr Coker
22	Two Cllrs from the St Budeaux ward, one from the Ham ward and one from the Devonport Ward.				
23	Olford Bequest	2 Reps	Fixed terms of office for five years (reviewed annually)	Cllr Mrs Aspinall Dr John Mahony	Cllr Dr John Mahony Cllr Mrs Aspinall
	Pembroke Street Estate Management Board	1 Cllr	Annual Appointment	Cllr Stevens	Cllr Stevens
24	Devonport ward Cllr				
25	Plymouth and Devon Racial Equality Council	1 Cllr	*	Cllr Haydon	Cllr Pat Patel
26	Plymouth Area Disability Action Network	1 Rep	*	Cllr Mrs Aspinall	Jon Hill
27	Plymouth Arts Centre	1 Rep	Annual Appointment	Cllr Penberthy	Cllr Glenn Jordan
28	Plymouth Centre for Faiths and Cultural Diversity – Board of Trustees	1 Cllr	Annual Appointment	Cllr Allen	Cllr Mark Deacon
29	Plymouth Charity Trust	4 Reps	Fixed terms of office for 4 years (reviewed annually)	Cllr Dann Cllr Deacon Cllr Downie Mr David Salmon	Gregg Black Cllr Dave Downie Cllr David Salmon

	Organisation	No. of Cllrs/ reps	Term of Office	Appointed 2020/21	Appointments / Nominations 2021/22
					Cllr Dann
30	Plymouth Citizens' Advice Bureau Trustee Board	2 Reps	*	Cabinet member with Portfolio Cllr Aspinall	Cllr Dan Collins
31	Plymouth Community Homes – Board of Directors	2 Cllrs	3 years (reviewed annual)	Cllr Tuohy Cllr Bridgeman	Cllr Maddi Bridgeman Cllr Ian Tuffin
32	Plymouth Drake Foundation – The Community Charity	2 Cllrs	*	Cllr Winter Cllr Nick Kelly	Cllr Nick Kelly Cllr Chris Penberthy
33	PEC Trust Ltd	1 Cllr	*	Cllr Buchan	Cllr Maddi Bridgeman
34	Plymouth Foyer	1 Rep	*	Cllr Penberthy	Jon Hill
35	Plymouth Local Access Forum	3 Cllrs	*	Cllr Morris Cllr Vincent Cllr Wheeler	Cllr Patrick Nicholson Cllr Philip Partridge Cllr Pat Patel
36	Plymouth Senior Citizens' Forum	2 Cllrs	*	Cllr Goslin Cllr Tuffin	Cllr Goslin TBC
37	Plymstock United Charity	2 Reps	Fixed terms of office for 4 years (reviewed annually)	Cllr M Leaves Cllr Watkin	Cllr Bill Wakeham Cllr Rebecca Smith
	Plymouth Waterfront Partnership Advisory Board	4 Cllrs	*	Cllr Dann Cllr MacDonald Cllr Tuffin Vacant	Cllr Bill Wakeham Cllr Rebecca Smith Cllr Dann Cllr Penberthy
38	Four ward Cllrs from across St Peter and the Waterfront, Sutton and Mount Gould, and Plymstock Radford wards.				
39	Relate Plymouth	1 Rep	Fixed terms of office for 4 years (reviewed annually)	Cllr Hendy	Cllr Natalie Harrison
40	SACRE Standing Advisory Council for Religious Education	6 Reps	*	Cllr Mrs Aspinall Cllr Morris Cllr Tuohy Cllr Tuffin Cllr Drean 1 Conservative Vacancy	Cllr Rebecca Smith Cllr Jonathan Drean Cllr Dr John Mahony Cllr M. Aspinall Cllr M. Corvid Cllr J. Morris
41		1 Cllr	*	Cllr Evans OBE	Cllr Nick Kelly

	Organisation	No. of Cllrs/ reps	Term of Office	Appointed 2020/21	Appointments / Nominations 2021/22
	South West Councils				
42	South West Employers' Panel	1 Cllr	*	Cllr Pete Smith	Cllr John Riley
43	South West Ports Welfare Committee	1 Rep	*	Cllr Mrs Aspinall	Cllr Philip Partridge
44	South West Regional Flood and Coastal Committee	1 Cllr & 1 Deputy (Cllr)	Fixed term of office for 4 years (reviewed annually)	Cabinet member with portfolio Cllr Buchan (Deputy)	Cllr Maddi Bridgeman Cllr Jonathan Dreaan
45	Tamar Estuaries Consultative Forum	2 Cllrs	*	Cllr Wheeler Cllr Buchan	Cllr Pat Patel Cllr Mark Shayer
46	Tamerton Foliot United Charities	1 Cllr <i>Southway Ward Cllr</i>	Fixed Term of office for 4 years (reviewed annually)	Cllr Morris	Cllr Mark Deacon
47	Wessex Reserve Force and Cadet Association	1 Cllr	Annual Appointment	Cllr Murphy	Cllr Mark Shayer
	Wolseley CEDT	2 Cllrs	*	Cllr Tuohy Vacancy	Cllr Stephen Hulme Cllr Gareth Derrick
48	<i>Two Councillors who must be from 'within the area of benefit' i.e. the Devonport, Ham, Peverell and Stoke wards and who must not sit on the Four Greens or Millfields CEDT. One Cllr should represent the political party with a majority membership; and one, the main party of opposition. Should there be Cllrs of only one political party represented in these wards, only one Cllr may be appointed.</i>				

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City Council



Date of meeting:	14 June 2021
Title of Report:	Capital and Revenue Outturn Report 2020/21
Lead Member:	Councillor Nick Kelly (Leader)
Lead Strategic Director:	Brendan Arnold (Service Director for Finance)
Author:	David Northey – Head of Integrated Finance
Contact Email:	David.northey@plymouth.gov.uk
Your Reference:	Fin/djn/2021
Key Decision:	No
Confidentiality:	Part I - Official

Purpose of Report

The primary purpose of this report is to detail how the Council has delivered against its financial measures using its capital and revenue resources, to note relevant budget variations and virements, and report new schemes approved in the capital programme.

For the financial year 2020/21, the Council has balanced its budget, reporting a breakeven position. The overall net spend matches the net budget of £193.677m.

Within this overall balanced position the following headline financial issues are reported:

- A variance of £0.625m overspent on a gross expenditure budget of £514.089m for business as usual activities.
- A receipt in advance of COVID-19 grants is to be carried forward in the sum of £14.8m to 2021/22 for application to specific and general COVID-19 purposes in the new financial year.
- As part of this position, and to assist in preparing for budget settlements in 2022/23 and 2023/24 the Council is proposing to set aside a contingency in the sum of £3.526m.

At its meeting in September 2020, Cabinet sought and approved the creation of a Covid Reserve from General Fund resources to fund the additional costs and lost income arising from the Pandemic. This recommendation preceded confirmation of the level of grant funding the Government would provide for COVID-19 relates costs. Cabinet also approved in the Quarter 3 Monitoring report, the creation of a £0.750m Deferred Activity Reserve, giving total resources of £3.150m.

In light of the outturn position reached and the existence of a £14.8m carry forward of COVID-19 grants this additional resource is no longer required. In its place, Cabinet has decided that £3.5m of General Fund resources be carried forward as a contingency amount to assist in balancing the Council's financial position in financial years 2022/23 and 2023/24.

The movement from the business as usual over spend of £0.625m to the breakeven position takes account of the favourable financial yearend adjustments totalling £4.151m. These cover reversal of Revenue Contributions to Capital Outlay (RCCO) across several directorates £1.451m; an adjustment to the Minimum Revenue Provision (MRP) £1m; a major asset maintenance funding switch to capital £0.500m plus various leisure management associated cost adjustments £0.800m and the reversal of adult social care costs which have moved into 2021/22 £0.400m. Full details are covered within the body of this report.

The capital programme expenditure for 2020/21 is £105.741m. This is within the approved Capital Budget of £778.671m for 2021-2025 reported to Full Council on 22 February 2021. Please see Table 6 in Section C of the report.

It must be noted that this outturn position is still provisional but will now be used to form the 2020/21 Financial Statements. It is provisional due to the imminent external audit process which may necessarily result in adjustment to some of the provisional numbers; these include hedge accounting and clarification of pension accounting treatment.

Recommendations and Reasons

1. Note the provisional revenue outturn position as at 31 March 2021 and
2. Note the Capital Outturn Report including the Capital Financing Requirement of £105.741m.

Alternative options considered and rejected

None – our Financial Regulations require us to produce regular monitoring of our finance resources including a revenue and capital outturn position which culminates in the production of the 2020/21 annual statement of accounts.

Relevance to the Corporate Plan and/or the Plymouth Plan

The financial outturn report is fundamentally linked to delivering the priorities within the Council's Corporate Plan. Allocating limited resources to key priorities will maximise the benefits to the residents of Plymouth.

Implications for the Medium Term Financial Plan and Resource Implications:

Robust and accurate financial monitoring underpins the Council's Medium Term Financial Plan (MTFP). The Council's MTFP is updated regularly based on on-going monitoring information, both on a local and national context. Any adverse variations from the annual budget will place pressure on the MTFP going forward and require additional savings to be generated in future years.

Carbon Footprint (Environmental) Implications:

No impacts directly arising from this report.

Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.

The reducing revenue and capital resources across the public sector has been identified as a key risk within our Strategic Risk register. The ability to deliver spending plans is paramount to ensuring the Council can achieve its objectives.

Appendices

*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable)						
		If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.						
		1	2	3	4	5	6	7
1	Capital and Revenue Outturn Report 2020/21							

Background papers:

*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable)						
	If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.						
	1	2	3	4	5	6	7

Sign off:

Fin	pl.21. 22.2 6	Leg	lt.363 77/2/ 1006 21	Mon Off		HR		Assets		Strat Proc	
Originating Senior Leadership Team member: Brendan Arnold (Service Director for Finance)											
Please confirm the Strategic Director(s) has agreed the report? Yes											
Date agreed: 08/06/2021											
Cabinet Member approval: Councillor Nick Kelly (Leader)											
Date approved: 08/06/2021											

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Plymouth City Council
Finance Monitoring – 2020/21
Provisional Outturn at 31 March 2021

SECTION A: EXECUTIVE SUMMARY PROVISIONAL REVENUE FINANCE OUTTURN

The primary purpose of this report is to detail how the Council has delivered against its financial measures using its capital and revenue resources, to approve relevant budget variations and virements, and report new schemes approved in the capital programme.

Table I: End of year revenue forecast

	Net Budget £m	Outturn £m	Variance £m
Total General Fund Budget	193.677	193.677	0.000

As shown in Table I, the Council has balanced its budget, reporting a breakeven position. The overall net spend matches the net budget of £193.677m.

Within this overall balanced position the following headline financial issues are reported:

- A variance of £0.625m overspent on a gross expenditure budget of £514.089m for business as usual activities. Given the character of the financial year in question this is a notable achievement.
- A receipt in advance of COVID-19 grants is to be carried forward in the sum of £14.8m to 2021/22 for application to specific and general COVID-19 purposes in the new financial year.
- As part of this position, and to assist in preparing for budget settlements in 2022/23 and 2023/24 the Council is proposing to set aside a contingency in the sum of £3.526m.

At its meeting in September 2020, Cabinet sought and approved the creation of a Covid Reserve from General Fund resources to fund the additional costs and lost income arising from the Pandemic. This recommendation preceded confirmation of the level of grant funding the Government would provide for COVID-19 relates costs. Cabinet also approved in the Quarter 3 Monitoring report, the creation of a £0.750m Deferred Activity Reserve, giving total resources of £3.150m.

In light of the outturn position reached and the existence of a £14.8m carry forward of COVID-19 grants this additional resource is no longer required. In its place, this report proposes that £3.5m of General Fund resources be carried forward as a contingency amount to assist in balancing the Council's financial position in financial years 2022/23 and 2023/24.

The movement from the business as usual over spend of £0.625m to the breakeven position takes account of the favourable financial yearend adjustments totalling £4.151m. These cover reversal of Revenue Contributions to Capital Outlay (RCCO) across several directorates £1.451m; an adjustment to the Minimum Revenue Provision (MRP) £1m; a major asset maintenance funding switch to capital £0.500m plus various leisure management associated cost adjustments £0.800m and the reversal of adult social care costs which have moved into 2021/22 £0.400m. Full details are covered within the body of this report.

The capital programme expenditure for 2020/21 is £105.741m. This is within the approved Capital Budget of £778.671m for 2021-2025 reported to Full Council on 22 February 2021. Please see Table 6 in Section C of the report.

It must be noted that this outturn position is still provisional but will now be used to form the 2020/21 Financial Statements. It is provisional due to the imminent external audit process which may necessarily result in adjustment to some of the provisional numbers; these include hedge accounting and clarification of pension accounting treatment.

SECTION B: PROVISIONAL REVENUE FINANCE OUTTURN

I. Introduction

- I.1 This Outturn Report is the final one in the monitoring cycle for the financial year 2020/21 and reviews the Council's financial performance for the year ended 31 March 2021.
- I.2 The year has been dominated by the impact and consequences of COVID-19; it has had a major impact on the financial performance of the Council. There was a need for the Council to respond to and mitigate the effects of the pandemic on service delivery, its emergency response and the loss of income as a result of national lockdowns.
- I.3 The reported outturn shows the combined impact on our budget of COVID-19 related costs and losses, other unrelated budget variations and one-off grant received from the Government.
- I.4 The outturn can be sub-divided into business as usual; COVID-19 additional costs and lost income; and the financial adjustments at the yearend. Details will be set out later in this report.
- I.5 Within an overall balanced position, following £4.151m of yearend financial adjustments, we are reporting;
 - A 2020/21 provisional outturn position for business as usual activities of £0.625m overspent on a gross expenditure base of £514.089m. Given the character of the financial year in question this is a notable achievement.
 - As part of this position, and to assist in preparing for budget settlements in 2022/23 and 2023/24 the Council is proposing to set aside a contingency in the sum of £3.526m.
- I.6 The overall balanced position includes the following £4.151m of yearend financial adjustments,

Table 2: Financial yearend adjustments

Item	£m
Minimum Revenue Provision (MRP) reduction	(1.000)
Major asset maintenance funding switch to capital	(0.500)
Various adjustments to reflect Life Centre / leisure contract adjustments and additional grant funding	(0.800)
Reversal of RCCO (revenue contributions to the capital outlay) across several directorates as detailed in the report	(1.451)
Adjustment to adult social care costs	(0.400)
Total financial yearend adjustments	(4.151)

- 1.7 Despite all efforts to alleviate them, the pandemics impact and consequences upon the Council's future financial position and reporting cannot be underestimated. The pandemic did not stop on 31 March 2021 and its impact will continue to be felt through 2021/22 and beyond.
- 1.8 Members and officers have worked closely to assess the full year effect of COVID-19 and monitoring arrangements have been in place to capture all costs related to the pandemic. Future costs will continue to be reported formally to Members as part of the planned monitoring process.
- 1.9 This outturn position needs to be seen in context of the financial challenges the Council faced during the year; as well as responding to the pandemic, there was the requirement to deliver £13.000m of savings in 2020/21. Taking all of these factors into account, this is a commendable outturn position.
- 1.10 Full details of the main variations are contained within section 2 of this report.
- 1.11 In addition to this the above figures include for COVID-19 grants – supplied by Government to deal with the effects of the pandemic – being carried forward for deployment in 2021/22. This funding was received ahead of need and these funding sources will be one off in nature and have a set of parameters and rules. It is felt unlikely that the Government will provide further grant funding on top of what has already been confirmed. Therefore, we have to ensure we will have sufficient provision for any pandemic related costs in 2021/22.
- 1.12 The five year capital budget 2020-2025 is currently forecast to be £778.671m as at 30 December 2020. The capital budget has been adjusted to take into account the rolling forward of the programme from 2019-2024 to 2020-2025 as well as changes to the capital programme and adjustments to the income assumptions. Details are shown in Section C of this report.
- 1.13 It is appropriate, given the financial challenges facing the Council in the next financial year due to COVID-19 and its impact upon the delivery of savings plans in the medium term, that as part of reporting the final position for 2020/21 further consideration is now given to future levels of the working balance and reserves. As is normal practice at this time of year, the Chief Finance Officer, the Service Director for Finance will ensure the details of the Council's reserves and provisions will be set out within the Statement of Accounts.

- 1.14 The outturn figures will now feed into the Council's formal Statement of Accounts, which will include the balance sheet position. Due to the disruption caused by COVID-19 the Ministry for Housing Communities and Local Government (MHCLG) have confirmed details of the changes made to the Accounts and Audit Regulations 2015. The Accounts and Audit (Amendments) Regulations 2021 extend the statutory audit deadline for 2020/21 for all local authorities. The Service Director for Finance, as the Council's Section 151 Officer, must publish the draft Statement of Accounts by 31 July 2021 at the latest. The publication date for audited accounts will move from the 31 July to 30 September 2021 for all local authority bodies.

2. Revenue Finance Outturn 2020/21

- 2.1 Council approved a gross revenue budget of £514.089m with a net revenue budget of £193.677m for 2020/21 at its meeting in February 2020. Table 3 below provides a summary of the Council's overall revenue expenditure and compares the provisional outturn (subject to audit) with the approved net budget.
- 2.2 The finance outturn position overall shows a breakeven position. The outturn position needs to be considered in the context of a challenging financial climate, made more so with responding to COVID-19. In 2020/21 the Council has managed a £13.000m savings programme in addition to increasing service demands and customer expectations.

Table 3 End of Year Revenue Outturn by Directorate.

Directorate	Net Budget	Business as usual Outturn	Business as usual Over / (Under) Spend	Corporate Yearend adjustment	COVID-19 Costs and Lost Income	Year End Over / (Under) Spend
	£m	£m	£m	£m	£m	£m
Executive Office	5.646	5.466	(0.180)	0.000	0.124	(0.056)
Finance*	14.885	12.296	(2.589)	(1.000)	0.000	(3.589)
Customer and Corporate Services	29.896	29.719	(0.177)	(0.369)	1.982	1.436
Children's Directorate	53.020	52.897	(0.123)	(0.257)	4.800	4.420
People Directorate	89.069	88.298	(0.771)	(1.912)	2.197	(0.486)
Office for the Director of Public Health	(0.429)	(0.816)	(0.387)	0.000	2.165	1.778
Place Directorate	24.400	24.393	(0.007)	(0.613)	10.091	9.471
Corporate Items	(22.810)	(17.951)	4.859	3.526	(21.359)	(12.974)
TOTAL	193.677	194.302	0.625	(0.625)	0.000	0.000

*Finance Directorate includes the Council's treasury management activities which are subject to a separate outturn report considered by Audit Committee.

- 2.3 Further details for other adjustments and reserve movements are set out in section 6 of the report.
- 2.4 Across the Council, management actions to reduce the potential of a business as usual over spend being incurred included a review of all discretionary spend and delayed expenditure wherever possible.
- 2.5 A Council wide Employee Voluntary Release Scheme (EVRS) was actioned this financial year, enabling service areas to realign and implement changes needed to ensure continued efficiency with service delivery. This resulted in £0.500m of salary savings which are reflected within each service area. The savings will continue into future years, enabling the full £1.200m target set to be achieved.
- 2.6 All directorates, except Corporate Items, came in under budget for their business as usual activity. As well as the impact of EVRS, the majority of savings have arisen due to the deferral of every day service provision, as the Council responded to and led the city's response to the pandemic. Our response has impacted patterns of service provision with a noticeable change in the usual adult social care packages and funding available from both the local Clinical Commissioning Group (CCG) and the National Health Service (NHS) itself. There has also been a demonstrable impact on children's social care and the number of children taken into care.
- 2.7 Within the Place Directorate the impact of the national lockdowns was most pronounced with the deferral of the Mayflower 400 celebrations and the delayed opening of the nationally esteemed cultural destination, The Box, which was subsequently subject to the closure rules.
- 2.8 Revenues from car parks also sustained a significant reduction in the year as the full impact of the lockdowns were felt.
- 2.9 Finance is reporting an overall business as usual net £2.589m underspend. Although there have been some areas of the department showing a pressure the successful management of treasury management activity has helped address these.
- 2.10 It is worth noting treasury management activity will continue to feel the result of economic activity. Even more so in the light of the longer term impacts following the lockdown measures put in place throughout the year to prevent the spread of Coronavirus. The service area will need to continue to manage interest rate challenges due mainly to the increase in borrowing to support the Council's continued ambitious capital investment programme.
- 2.11 Whilst the historically low interest rates have had a positive impact on the cost of borrowing for our £465.000m portfolio of short-term debt, income targets for our investment portfolio proved to be challenging. It is anticipated this challenge will continue into 2021/22 and beyond.
- 2.12 Corporate Items is showing an over spend of £4.859m for business as usual activities. This includes a number of budget lines that do not relate to any specific directorate and are corporate by their nature. They include pensions and insurance.
- 2.13 The major movements in the budgets within this area included the outturn position for the way we work cross-cutting savings programme; final payments for the pension contributions; and accounting for the adverse movement on the National Non Domestic Rates (NNDR) levy deficit from Government as part of the overall resources for business rates.
- 2.14 All of these directorate movements combine to produce a small overspend of £0.625m for the business as usual activity of the Council.

3. Analysis of the Provisional Outturn Position by Directorate

Executive Office

- 3.1 This service area has recorded a net underspend of £0.056m for the year, despite the substantial challenges faced by the Chief Executive's office during the year in managing demanding income and expenditure targets.
- 3.2 Additional costs were incurred within corporate communications due to newspaper publications covering narrative on the pandemic. COVID-19 also impacted on achieving income relating to enforcement and court activity which were covered, wherever possible, by grant funding received.
- 3.3 Despite the challenges faced, a strong focus remained on minimising non-essential expenditure and re-allocating work to cover vacancies, resulting in a successful yearend position.

Finance

- 3.4 This service area has recorded a net underspend of £3.589m for the year. The business as usual under-spend of £2.589m, as set out above, (2.9) has been supplemented with a financial yearend adjustment of a further £1.000m saving. The budget allowed for an accelerated write down of the Council's overall Minimum Revenue Provision (MRP) in-year of this amount. The yearend review of the capital spend has revealed this additional top up is not required.

Customer and Corporate

- 3.5 The Customer and Corporate Directorate is reporting an adverse outturn position of £1.436m.
- 3.6 This is made up of many service areas including the Customer Service Department which is reporting an overall additional spend position of £2.149m. This is predominantly due to pressure within the Revenues and Benefits department offset by wider department vacancies and savings made.
- 3.7 Housing Benefit is renowned for its volatility and has been acknowledged previously as an area of risk due to underfunding the provision as more claimants move to Universal Credit. Pressure continues with Housing Benefit subsidy funds and overpayments which has been magnified due to additional housing requirements as a result of COVID-19.
- 3.8 The pandemic also impacted on income targets, particularly within the Registration service.
- 3.9 Human Resources (HR) & Organisational Development (OD) are also reporting additional spend of £0.270m. Of this £0.231m is COVID-19 related. The remainder is following the transfer of Facilities Management (FM) budgets into the area at the start of the year and associated additional costs incurred, included asbestos clearing at local beaches.
- 3.10 FM budgets in aggregate show an overall pressure of £0.742m. This is partly due to COVID-19 legacy impacting on generating income and causing increased costs for additional Personal

Protective Equipment (PPE) but mainly due to historic targets that have continued to prove challenging to achieve.

- 3.11 These additional costs have been offset in part by salary savings and the training budget not being fully spent.
- 3.12 There is a pressure of £0.428m held in Customer Services. This is the result of a legacy savings item once held in the old Transformation and Change Directorate that was apportioned out amongst the original members.
- 3.13 The Transformation department has a £0.806m underspend. This is due to Council wide efficiencies achieved through the year, particularly through EVRS and combining Business Support functions.
- 3.14 The ICT budget recorded an underspend of £0.236m. This is as a result of a lower unitary charge and the receipt of a higher dividend from our provider company.
- 3.15 The overall position for the Customer and Corporate Services directorate includes a favourable financial yearend adjustment of £0.369m. Over the course of the year, the directorate has made a Revenue Contribution to Capital Outlay (RCCO) and given the circumstances of reduced expenditure this contribution is not required and has been reversed.

Children's Directorate

- 3.16 The Children's Directorate are reporting an adverse outturn position of £4.420m. The overall reported pressure can be attributed to a variety of reasons but includes a business as usual underspend of £0.123m, a yearend favourable adjustment for the RCCO of £0.257m and includes the increased costs associated with the COVID-19 response of £4.800m.
- 3.17 The cost of care is particularly high due to increased numbers of looked after children and this year has been impacted by COVID-19. Numbers increased from 454 to 489 from April 2020 to March 2021.
- 3.18 In addition to this, at yearend there were 4 bespoke high cost arrangements for young people with complex needs requiring external agency support. During the year the number of bespoke arrangements has been as high as 8 children. The level of support needed to keep these young people safe, such as specialist residential care placements with high levels of staffing, is the reason these placements are high cost.
- 3.19 This increasing financial demand on Children's Services is not just a local issue, but is seen nationally and is a culmination of rising demand, complexity of care, rising costs, availability of suitable placements and now COVID-19.
- 3.20 Through business as usual, the Children's Service have continued to make savings wherever possible through the quarterly budget review exercise, holding vacant positions and grant maximisation.
- 3.21 The Service continues to keep the pressure on, going into the new financial year by continuing with the following actions to address the pressure in the system.
- Looked after Children – only one point of contact for all new entrants.
 - Fortnightly placement review to ensure step down of high cost placements.
 - Maximise contribution from partners including Health and Education.
 - Maximise local residential placements to avoid higher out of area costs.

- 3.22 Ongoing work continues, all placements are reviewed regularly in order to reduce the pressure on cost and volume where appropriate.
- 3.23 Education, Participation and Skills (EP&S) ended the year with a £0.074m favourable variation, however, this figure includes an over spend of £0.432m for short breaks.
- 3.24 Fortunately this has been offset in year due to various favourable variations including savings within Transport, during periods where schools were closed due to COVID-19 and various vacancy savings.
- 3.25 However, the Transport savings due to COVID-19 are one offs and there will not be the scope to offset a short breaks pressure to the same extent in future years.

People Directorate Strategic

- 3.26 The People Directorate is reporting a yearend net underspend of £0.486m, with business as usual coming in £0.771m under budget.
- 3.27 Business as usual activity has been impacted by the pandemic, with reduced client numbers in care packages to what were expected and other work not being able to be carried out whilst the teams were dealing with the City's response. It should be noted that these lower costs are a temporary event, attributable to the unique circumstances created by the pandemic in 2020/21. Activity levels are expected to return to pre-pandemic levels.
- 3.28 The Community Connections department was tasked with achieving delivery plans of £0.113m, as well as £0.268m of savings brought forward from 2019/20 that were achieved from one-off savings and needed to be achieved in this financial year. They were achieved in full, however, some of these were achieved through one off savings again, which could cause further pressure in 2021/22.
- 3.29 During 2020/21, COVID-19 has had a significant impact on the Strategic Commissioning department, with increased costs to providers, both one-off and ongoing, as well as £0.700m cost of Personal Protective Equipment (PPE) that was used for the local authority and also for care providers.
- 3.30 Additional support for care providers has resulted in £1.526m being paid across, in the form of a 5% uplift during the year with provision for further support in the new financial year 2021/22.
- 3.31 With the Community Connections department, all pressures this year have been COVID-19 related.
- 3.32 Community Connections has had increased costs during the whole of 2020/21 around homelessness and Bed and Breakfast (B&B) as a result of the pandemic. Additional payments were made to the Alliance to help them to deliver essential services during this difficult time and more accommodation was procured to help with the increase in B&B numbers.
- 3.33 Work will continue into 2021/22 to review all costs and volume impacts on the department spend, with management actions to minimise all administration costs where possible.
- 3.34 The weekly dashboards will continue to be used to inform the service of all client numbers and costs, with the continuation of the successful budget containment meetings (2 per month) working with our key partners Livewell and CCG. These meetings oversee a Budget Recovery Plan with key measures including an enhanced Scheme of Delegation and client reviews.

- 3.35 The People Directorate's net underspend is after favourable corporate yearend adjustments totalling £1.912m, incorporating the following;
- 3.36 Within Community Connections there is a reversal of the in-year £0.212m RCCO. This is line with the approach taken within all directorates where a contribution was made.
- 3.37 Leisure management costs sit within the People Directorate. There has been a significant disruption to the service provision as a direct result of the national lockdowns. However, the Council also took the opportunity to keep the Plymouth Life Centre closed for an extended period to allow essential repairs to the main building. Utility costs during this period will be recompensed by the contractor. In addition, the successful receipt of Sport England funding for the leisure management contractor has allowed the release of provided costs.
- 3.38 As part of the work undertaken to achieve a balanced outturn position, a one-off balance sheet adjustment of £0.500m has been credited to the People Directorate. This matches the adjustment made in 2018/19 to the leisure management budget.
- 3.39 A further adjustment of £0.400m has been actioned. This formed part of a provision set against business as usual savings to cover 2021/22 additional provider uplift costs. This will be covered from the un-ringfenced grants carried forward.

Office of the Director of Public Health (ODPH)

- 3.40 The Public Health Directorate is reporting a business as usual underspend of £0.387m. There are also £2.165m of COVID-19 related costs giving a net outturn of £1.778m over budget.
- 3.41 The budget is made up of the ring-fenced Public Health Grant of £15.322m plus the Public Protection Service, Licensing and Bereavement Services.
- 3.42 Like other departments, the Public Protection Service has seen business as usual costs for the year as a favourable variation, with any adverse expenditure being due to the costs of COVID-19. A large proportion of salaries have been offset by grants this year as the teams have been focusing on the City's pandemic response, rather than their Business as usual activity.
- 3.43 This has been partly offset by one-off repair costs associated with the fire early in the year at Efford crematorium.
- 3.44 The impact of COVID-19 on the Directorate is £2.165m of additional costs and income lost. Environmental services has seen the biggest reduction in income at £0.101m and the Directorate has been charged the costs associated with the provision of a temporary mortuary of £1.200m.

Place Directorate

- 3.45 The Place Directorate historically has always managed to balance or provide an underspend to help support the Council's outturn position and this year the business as usual position is a small £0.007m underspend. However, the impact the pandemic has had on the Directorate has been substantial, with additional costs and lost income of £10.091m and is likely to continue to impact significantly in the future. After a favourable yearend adjustment of £0.613m the overall position is an overspend of £9.471m

- 3.46 Strategic Planning and Infrastructure (SP&I) underspent by £0.759m. This has been achieved through proactive budget management supported by EVRS and working with the Capital team to ensure most cost effective routes are followed.
- 3.47 COVID-19 did impact on income generation within the service area but this was offset in part by some cost savings where lockdown prevented some activities from taking place.
- 3.48 Departmental Management has a small pressure within it due to a legacy savings target. This has been offset by underspends in other areas of the directorate which included for example less spend than set aside on the climate change agenda which dues to dealing with Covid 19. The legacy savings target has now been addressed for 2021/22, and activities such as the full use of climate change resources will be taken forward as a strategic and cross cutting priority for the Council.
- 3.49 Within Economic Development, additional cost pressures have been largely as a result of the pandemic. In particular, arising from the loss of budgeted commercial rent income, reduced commercial activity at sites such as The Box and The Market, and setting aside resources to provide mitigation for future anticipated bad debt write off.
- 3.50 Across the service, Streets are reporting a significant adverse variation of £7.030m, the details of which can be seen below. A reduction of income and additional disposal costs during the year have contributed to this adverse variance.
- 3.51 Also included in this pressure are legacy savings totalling over £0.902m which have previously been covered by over achievement on income. These have been cleared for future years.
- 3.52 Street Scene & Waste (SSW) has incurred £1.935m additional spend as a result of the pandemic. COVID-19 has had a significant impact, causing a substantial pressure from lost income on trade waste and sales of recyclables as a result of the lockdowns. Costs also increased dealing with waste disposal, and closing and reopening disposal sites. Many of the agency and overtime costs have occurred due to operating in a COVID-19 secure environment.
- 3.53 Grounds Maintenance reported an adverse variation of £0.449m. This was also due to a shortfall of predicted income and an increase in spend around agency staff. Again this is as a result of operating within a COVID-19 environment. In addition, arrears of fees owed to National Trust in respect of lease of Plym Valley were also returned.
- 3.54 Fleet and Garage have a favourable variation of £0.056m due to increased income through sales of scrap and obsolete items, along with salary savings and a reduction in vehicle leasing charges.
- 3.55 Highways and Car parking outturn shows a saving on business as usual activity of £0.688m and additional costs and lost income of £4.299m. This is predominantly due to the loss of car parking income which was significantly impacted on with the lockdowns that were imposed. Other smaller income losses were also recorded in Marine services.
- 3.56 The corporate yearend favourable revenue contribution to capital outlay adjustment of £0.613m is in line with the treatment in all directorates, namely the reversal of the revenue contribution to capital.

Corporate Items

- 3.57 Corporate Items is showing a favourable position of £12.974m. This is predominately because the grant funding received by Central Government in response to the pandemic is held here.

- 3.58 The business as usual activity has resulted in an over spend against budget of £4.859m. The details are shown earlier in this report.
- 3.59 With the exception of the Finance Department, all directorates have incurred either increased costs or lost income, and in some cases both as a direct result of COVID-19.
- 3.60 Details for each directorate are recorded above with a total impact of £21.359m grants applied against these costs as a corporate responsibility.
- 3.61 Also within Corporate Items is the proposed set aside of £3.526m into a contingency reserve for use in future financial settlements.
- 3.62 The outturn position also includes the carry forward of the balance of un-ringfenced COVID-19 grant funding, received in 2020/21 but available to offset pandemic related costs in 2021/22. This amounts to £7.714m with details below in section 4.
- 3.63 As a result of the government financial support and these adjustments, the previously approved Cabinet recommendation of creating a COVID-19 reserve of £2.400m is no longer required, along with the Deferred Activity Provision totalling £0.750m set aside to assist with delayed costs as included in the quarter three monitoring report and noted at Cabinet in January will also no longer be required.

4. Analysis of the COVID-19 Grants

- 4.1 Throughout 2020/21 the Government has provided funding for the pandemic in the form of a general un-ringfenced COVID-19 grant, received in four tranches applying their allocation methods. Plymouth's allocation was a total of £23.145m.
- 4.2 In addition there has been specific grant funding to manage local outbreaks and an Income Compensation Scheme to partially offset losses of income.
- 4.3 The first lockdown commenced in the last two weeks of the previous financial year 2019/20 and £0.459m of the un-ringfenced grant was consumed on the financial impact for that year. This left a balance of £22.686m available for 2020/21.
- 4.4 The Income Compensation Scheme did not fully cover the lost income as incurred. The scheme discounted five percent (5%) of each income budget and then compensated at the rate of seventy five pence (75p) for every one pound (£1) lost.
- 4.5 Following the scheme rules, we submitted our income losses in three separate claims. The first two claims totalling £4.664m have been settled in full. The third claim covering the period 1st November to 31st March 2021 was submitted 28th May 2021 with a claim of £1.723m and will be subject to possible challenge and audit from MHCLG. For the purposes of the outturn, the full amount has been assumed will be received.
- 4.6 Table 4 below shows the general COVID-19 grants and income compensation monies received or claimed.

Table 4 General COVID-19 Grants and Income Compensation

	Grant £m	Allocated £m 2019/20	Available £m 2020/21
Total COVID-19 Un-ringfenced Grant	23.145	(0.459)	22.686
Total Income Compensation	6.387		6.387
Total	29.532	(0.459)	29.073
Allocated:			
2020/21 COVID-19 (see Table 3)			(21.359)
Carry fwd. 2021/22 COVID-19 costs			(7.714)

- 4.7 In addition the Government provided specific ringfenced grant funding in the form of support for local businesses including Small Business Grant Fund; Local Restrictions Support Grant; and a Restart Grant.
- 4.8 Also, specific grants for support programmes including Clinically Extremely Vulnerable (CEV) and to support infection control, workforce capacity and testing in care homes.
- 4.9 The monies have been allocated applying the grant conditions and where not fully committed in 2020/21 have been carried forward to support the continuing pandemic response in 2021/22.

5. Other Financial Performance

- 5.1 In addition to the financial outturn details within this report there were a range of other significant performance achievements which have contributed to the yearend position. In-year collection targets are set for our Council Tax, Business Rates, Commercial Rent, and Sundry Debt Income including our Trade Waste Income. The 2020/21 revenue budget was based on the achievement of the required targets.
- 5.2 Some Key Performance Indicators (KPIs)
- ↑ 98.97% of NNDR collected against a target of 98.0% (2017/18 = 99.06%). 1% of NNDR collected equates to £0.916m. This reflects the top-up grants received in-lieu of payments by local businesses.
 - ↑ Average borrowing rate of 1.55% was achieved against target of 2.80% (2019/20 = 1.89%). This equates to a notional £5.189m saving.
 - ↑ VAT partial exemption at 4.43% against a target of 4.99% (2019/20 = 4.27%).
 - ↑ Average investment return of 1.57% was achieved against target of 1.3% (2019/20 = 2.11%). This equates to a £0.572m return.
 - ↓ 96.41% of Council Tax collected against a target of 96.5% (2019/20 = 96.44%). This equates to £132.124m. This is below in-year target but Council Tax collection was affected by the COVID-19 pandemic, with all forms of recovery action suspended since the start of the first lockdown to prevent adding additional pressure on Plymouth households.
- 5.3 The monitoring does not reflect income lost to the Council as a result of lower collection of both Council tax and business rates, both directly as a consequence of COVID-19. As these losses impact on next year's resources, they have been built into the 2021/22 Budget assumptions.

6. 2020/21 Financial Review

- 6.1 As part of consideration of the outturn position, and before officially closing the accounts, it is necessary to review the Council's overall financial position, looking not only at the general fund revenue outturn position for the year, but reviewing the adequacy of reserves and provisions in the light of financial liabilities identified over the short to medium term. Decisions made, feed into the Council's statutory Statement of Accounts which is subject to external audit.

Working Balance

- 6.2 The Working Balance as at 31 March 2020 was £8.045m. The Working Balance has a recommended minimum set at 5% of the net revenue budget. This minimum is approved by Council. There is a budget allowance of £0.350m each year to top up the balance to achieve the 5% target, as shown in Table 5.

Table 5 Working Balance

	March 2020 £m	Movement £m	March 2021 £m
Working Balance	8.045	0.350	8.395

Schools Balances

- 6.3 At the end of the year there was a total of £3.435m unspent monies against schools' delegated budgets and other reserves. The main reasons why schools hold balances are:
- Anticipation of future budget pressures usually arising from pupil number variations.
 - To provide for the balance of Government grants paid during the financial year (April– March) which cover expenditure occurring across the academic year (September – August).
- 6.4 There is one nursery, one maintained mainstream school and one maintained special school with deficit balances included in this overall figure above, with a combined deficit of £0.304m. There are currently no implications to Plymouth City Council for this deficit as these are offset by the schools with a surplus balance.

Recommendations

That Council:-

1. Note the provisional revenue outturn position as at 31 March 2021 and
2. Note the Capital Outturn Report including the Capital Financing Requirement of £105.741m.

SECTION C: CAPITAL FINANCE OUTTURN REPORT FOR THE CAPITAL PROGRAMME 2020/21

7 Capital Programme outturn 2020/21

7.1 The capital programme expenditure for 2020/21 is £105.741m. This is shown by Directorate in Table 6 below. This is within the approved Capital Budget of £778.671m for 2021-2025 reported to Full Council on 22 February 2021.

Table 6 – Capital Spend - Outturn 2020/21

Directorate	Latest Forecast December 2020	Re-profiling	Approvals post Dec	Variations & virements	2020/21 Capital Spend	Movement in quarter %
	£m	£m	£m	£m	£m	
Place	135.355	(48.525)	7.164	(0.002)	93.992	69
People	10.300	(6.300)	2.411	0.079	6.490	63
Customer & Finance Service	7.932	(6.044)	2.721	0.007	4.616	58
Public Health	5.209	(4.566)	0.000	0.000	0.643	12
TOTAL CAPITAL PROGRAMME	158.796	(65.435)	12.296	0.084	105.741	67

7.2 The 2020/21 programme outturn is expenditure of **£105.741m** during 2020/21.

7.3 The effects from COVID-19 pandemic during 2020/21 has slowed the capital programme delivery with the first lockdown closing many capital projects' building sites. As we came out of lockdown the capital projects were able to recommence however, this was on a smaller scale because of the extra safety requirements of social distancing. There has been slippage in the delivery of the capital programme but we are seeing an acceleration in the delivery of the capital projects going forward into 2021/22.

7.4 Capital investment in the City in 2020/21 was £105.700m and this includes some notable schemes and areas of investment listed below:

- Mayflower 400 Restoration of Elizabethan House £1.2m
- The Box £2.8m
- Plymouth Railway Station £3.4m
- Restoration of Devonport Market Hall £0.8m
- Oceansgate Phase 2 £5.2m
- Crownhill Court £5.2m
- Forder Valley Link Road £16.2m

- Strategic Transport Schemes £5.1m
- Sustainable Transport Schemes £3.8m
- Highway maintenance and essential engineering £8.8m
- Environmental Projects £2.1m
- Housing delivery £4.3m
- Corporate Property Improvements £0.9m
- Life Centre Improvements £1.9m
- Disabled Facilities £1.5m
- Education and Community neighbourhoods £2.m
- Development of a new crematorium £0.6m
- ICT provision, upgrading and creating new capabilities for ICT infrastructure £3.3m

8 Capital Financing 2020/21

8.1 The table below shows the final financing of the 2020/21 capital programme.

Table 7 – Financing of 2020/21 Capital Programme

Method of financing	Total £m
- Capital receipts	1.843
- Grants (e.g. gov't, HLF, LEP, Environment Agency)	43.724
- Contributions, S106 & CIL (neighbourhood element)	1.768
- Borrowing:	
- Corporately funded	21.845
- Service borrowing (revenue budget funded)	36.561
CAPITAL PROGRAMME FINANCING 2020/21	105.741

9 **Grants:** The Council has been successful in obtaining grants from government agencies and other sources to help fund the capital programme and in 2020/21 it spent £43.724m of grant funding.

9.1 **Corporate Borrowing:** Over recent years there has been a large increase in corporate borrowing to help fund capital projects. The cost of interest and loan repayments MRP is directly charged to the revenue budget through Treasury Management. Additional budget will be required to fund the future interest and loan repayments and this will be reviewed each year as part of the capital and the revenue plans in the MTFP.

- 9.2 **Service Borrowing:** Service departments that pay for their capital project to make changes to their service will pay for the cost of borrowing from savings made from the improved services. The cost of borrowing is based on the amount of the loan, the interest rate and the life of the individual assets. The interest cost is calculated using interest rates provided by the TM Team and is based on the term of the borrowing. The interest rates are fixed for the full term of the borrowing so that the service knows the full cost of borrowing

10 Revised Capital Programme 2021 – 2025

Table 8 - The revised Capital Programme for the period 2021 – 2025:

Directorate	2020/21 Actual	2021/22 Forecast	2022/23 Forecast	2023/24 Forecast	2024/25 Forecast	Total Programme
	£m	£m	£m	£m	£m	£m
Place	93.992	165.858	96.835	17.026	2.649	376.360
People	6.490	7.211	8.709	3.174	0.149	25.733
Customer & Finance Service	4.616	13.695	0.000	0.000	0.000	18.311
Public Health	0.643	12.370	0.000	0.000	0.000	13.013
TOTAL	105.741	199.134	105.544	20.200	2.798	433.417

City Council



Date of meeting:	14 June 2021
Title of Report:	Corporate Plan 2021-2025
Lead Member:	Councillor Nick Kelly (Leader)
Lead Strategic Director:	Tracey Lee (Chief Executive)
Author:	Giles Perritt (Assistant Chief Executive)
Contact Email:	giles.perritt@plymouth.gov.uk
Your Reference:	
Key Decision:	Yes
Confidentiality:	Part I - Official

Purpose of Report

The aim of the revised Corporate Plan 2021-2025 at Appendix B of this report is to reflect the new Administration's vision for the city and the Council, and to reframe the Council's mission, values and priorities to support this. In addition, following fifteen months of unprecedented challenges created both nationally and locally by the COVID-19 pandemic there is an opportunity to reintegrate response and recovery activities into the Corporate Plan and the Council's associated delivery plans.

This report describes the revisions that have been made to the Corporate Plan, and asks the Council to adopt it.

Recommendation and Reasons

- That the Council adopts the Corporate Plan 2021-25 at Appendix B of this report.

Maintaining consistency with the Council and city's overarching vision and values, first adopted in 2013 and spanning several administrations is an important part of the strategic leadership of the Council. There is, however an opportunity to revise the plan to reflect the experience of delivery over the last three years, to address the challenges presented by the COVID-19 pandemic and to reflect the new Administration's priorities and approach.

Alternative options considered and rejected

Retaining the existing Corporate Plan 2018-2022 for its remaining year would prevent the opportunities outlined above being reflected in a revised plan.

Relevance to the Corporate Plan and/or the Plymouth Plan

The Corporate Plan 2021-2025 will replace the current Corporate Plan adopted in June 2018 and will continue to reinforce the Council's contribution to the Plymouth Plan

Implications for the Medium Term Financial Plan and Resource Implications:

Sign off:

Fin	djn.21.2 2.15	Leg	It/36770/ 080621	Mon Off		HR		Assets		Strat Proc	
Originating Senior Leadership Team member: Giles Perritt (Assistant Chief Executive)											
Please confirm the Strategic Director(s) has agreed the report? Yes Date agreed: 08 June 2021											
Cabinet Member approval: Councillor Nick Kelly (Leader) Date approved: 08 June 2021											

Appendix A: Briefing report

Introduction

The Council first adopted the 'Plan on a page' format for our Corporate Plan in July 2013. The approach, which has been maintained by successive administrations of the Council since then serves to:

- Set out the City and the Council's vision
- Highlight the fact that we are a values-led organisation
- Demonstrate a strong focus on delivery
- Provide a clear strategic framework to inform business and service planning

The aim of the revised Corporate Plan 2021-2025 is to reflect the new Administration's vision for the City and the Council, reset the Council's mission in its response to and recovery from the COVID-19 pandemic and state the Council's priorities for delivery.

City Vision

The Council retains and re-endorses the city vision, as one of Europe's most vibrant waterfront cities, where an outstanding quality of life is enjoyed by everyone.

Mission

The revised Mission recognises the major task of recovery from the widespread impacts of the COVID-19 pandemic, but also the opportunity to learn from the city's response and build on the positive work that communities, businesses and partners have done to support a more resilient and sustainable future.

Values

The Council's values have been refreshed to place more emphasis on listening to and engaging with residents, businesses and communities in the design and delivery of services, consultation over changes and taking responsibility for the impact of our actions both on others and on the environment.

Priorities

The Cabinet adopted six areas of focus in May 2020 as part of the Council's recovery and renewal framework:

- Restating the Council's vision and values
- Supporting the economy
- Minimising inequalities and supporting individuals and communities
- Delivery of council services
- Responding to the climate emergency
- Managing the Council's finances

The Corporate Plan 2021-25 and its associated delivery plans will encompass these areas of focus and ensure that recovery and renewal are 'built into' the Council's planning and delivery framework over the next four years.

Revised headings have been created for the Council's priorities covering the city's built environment, economy, cultural life and the health, safety and wellbeing of its communities.

Changes to organisational priorities emphasise the importance of the quality of services, providing value for money and taking account of the views of recipients of our services.

OUR PLAN

YOUR CITY, YOUR COUNCIL



CITY VISION

Britain's Ocean City

One of Europe's most vibrant waterfront cities, where an outstanding quality of life is enjoyed by everyone.

OUR MISSION To build back better and make Plymouth a great place to live, work and visit.

OUR VALUES we are:

DEMOCRATIC

Plymouth is a place where people can have their say about what is important to them and where they are empowered to make change happen.

RESPONSIBLE

We take responsibility for our actions, we are accountable for their impact on others and the environment and expect others to do the same.

FAIR

We will be honest and open in how we act. We will treat everyone with respect, champion fairness and create opportunities.

COLLABORATIVE

We will provide strong community leadership, working with residents, communities and businesses to deliver our common ambition.

OUR PRIORITIES

UNLOCKING THE CITY'S POTENTIAL

- A clean and tidy city
- A green, sustainable city that cares about the environment
- Offer a wide range of homes
- A vibrant economy, developing quality jobs and skills
- An exciting, cultural and creative place
- Create a varied, efficient, sustainable transport network

CARING FOR PEOPLE AND COMMUNITIES

- A friendly welcoming city
- Reduced health inequalities
- People feel safe in Plymouth
- Focus on prevention and early intervention
- Keep children, young people and adults protected
- Improved schools where pupils achieve better outcomes

DELIVERING ON OUR COMMITMENTS BY:

Empowering our people to deliver

Providing a quality service to get the basics right first time

Engaging with and listening to our residents, businesses and communities

Providing value for money

Championing Plymouth regionally and nationally

EQUALITY IMPACT ASSESSMENT

Corporate Plan 2021 – 2025



STAGE 1: WHAT IS BEING ASSESSED AND BY WHOM?

What is being assessed - including a brief description of aims and objectives?	<p>This equality impact assessment will assess the new proposed Corporate Plan 2021 – 2025. The revised Corporate Plan 2021-2025 aims to reflect the new Administration's vision and priorities for the city.</p> <p>The corporate plan will recommit the Council to promoting a friendly, welcoming city with reduced health inequalities where people are empowered to get involved in making Plymouth a great place to live, work and visit.</p> <p>Activity to support the delivery of the Corporate Plan 2021 – 2025 will require decisions associated with those activities. Equality Impact Assessments will be completed for all individual activity which require policy changes as they are developed in accordance with our normal criteria.</p>
Author	Laura Hill, Policy and Intelligence Officer
Department and service	Chief Executive Office
Date of assessment	10/06/2021

STAGE 2: EVIDENCE AND IMPACT

Protected characteristics (Equality Act)	Evidence and information (e.g. data and feedback)	Any adverse impact See guidance on how to make judgement	Actions	Timescale and who is responsible
Age	<p>The average age in Plymouth (39.0 years) is about the same as the rest of England (39.3 years), but less than the South West (41.6 years).</p> <p>Recent Council Tax records show the following ratios of customers by age group: 18-24 = 770 = 3.37 per cent</p>	<p>It is not possible to conclude if there are any adverse impacts in relation to age because of the high level nature of the plan. However, the values and priorities set out in Corporate Plan look to positively impact communities in relation to their age. For example, the Corporate Plan commits to keeping children, young people and adults</p>	<p>Equality Impact Assessments will be completed for all individual policy changes as they are developed in accordance with our normal criteria.</p>	TBC

	<p>25-34 = 3325 = 14.56 per cent 35-44 = 3589 = 15.72 per cent 45-54 = 3387 = 14.83 per cent 55-64 = 3579 = 15.67 per cent 65-74 = 3828 = 16.76 per cent 75+ = 4162 = 18.22 per cent</p> <p>Compared to the overall population, children are more likely to be in low income households.</p> <p>Working-age adults in working families are less likely to be in relative low income than those in families where no-one is in work.</p> <p>Recent data showed that there are 241 care leavers of which 140 live within Plymouth.</p> <p>Excluding key workers most people in the bottom tenth of earnings distribution are in sectors that have been forced to close due to COVID-19. Young people are more affected than others by this (IFS, 2020).</p> <p>There will be a shift in the population structure of Plymouth over the next 20 years as the proportion of the population aged 65 and over increases and the population aged 0-4 year's decreases.</p> <p>ONS projects a rise in the percentage of the Plymouth 65+ population from 17.9 per cent in 2016 to 22.7 per cent by 2034. An ageing population suggests an increasing need for care and support services and also an increasing burden placed on the working age population (Plymouth Plan, 2019).</p>	<p>protected along with improved schools where pupils achieve better outcomes.</p>		
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<p>Disability</p>	<p>A total of 31,164 people (from 28.5 per cent of households) declared themselves as having a long-term health problem or disability (national figure 25.7 per cent of households), compared with the total number of people with disabilities in UK 11.6m (2011 Census).</p> <p>10 per cent of our population have their day-today activities limited a lot by a long-term health problem or disability (2011 Census).</p> <p>In January 2019, Schools identified 18.2 per cent of Plymouth’s school cohort (Year R to Y11) as requiring additional support for an identified Special Education Need and/or disability.</p> <p>Recent data showed that 33 per cent of Council Tax Support (CTS) claimants are disabled.</p> <p>After housing costs, the proportion of working age people with disabilities living in poverty (26 per cent) is higher than the proportion of working age non-disabled people (20 per cent) (Scope, 2020).</p> <p>On average, tax and benefit changes on families with a disabled adult will reduce their income by about £2,500 per year; if the family also includes a disabled child, the impact will be over £5,500 per year. This compares to a reduction of about £1,000 on non-disabled families (EHRC, 2017).</p> <p>In 2017 there were over 26,500 people (aged 18-64) in Plymouth estimated to be</p>	<p>It is not possible to conclude if there are any adverse impacts in relation to age because of the high level nature of the plan.</p> <p>However, the values and priorities set out in Corporate Plan look to positively impact those with a disability. For example, the Corporate Plan commits to Plymouth being a city where an outstanding quality of life is enjoyed by everyone where people are treated fairly and with respect. The Corporate Plan also commits to reducing health inequalities, with a focus on prevention and early intervention and creating opportunities.</p>	<p>Equality Impact Assessments will be completed for all individual policy changes as they are developed in accordance with our normal criteria.</p>	<p>TBC</p>
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	suffering from common mental health problems including depression, anxiety, and obsessive compulsive disorder (Plymouth Plan, 2019).			
Religion or belief	<p>Christianity is the biggest faith in the city with more than 58 per cent of the population identifying as Christian (2011 Census).</p> <p>32.9 per cent of the Plymouth population stated they had no religion (2011 Census).</p> <p>Those who identified as Muslim was just under one per cent while the Hindu, Buddhist, Jewish or Sikh combined totalled less than one per cent (2011 Census).</p>	<p>It is not possible to conclude if there are any adverse impacts due to the high level nature of the Corporate Plan.</p> <p>However, the values and priorities set out in Corporate Plan look to positively impact people in relation to their religion or belief. For example, the Corporate Plan commits to Plymouth being a city where an outstanding quality of life is enjoyed by everyone and where people are treated fairly and with respect. The Corporate Plan also commits to listening to communities and working together to deliver our common ambition.</p>	<p>Equality Impact Assessments will be completed for all individual policy changes as they are developed in accordance with our normal criteria.</p>	TBC
Sex - including marriage, pregnancy and maternity	<p>50.2 per cent of our population are women and 49.8 per cent are men.</p>	<p>It is not possible to conclude if there are any adverse impacts in relation to age because of the high level nature of the plan.</p> <p>However, the values and priorities set out in Corporate Plan look to positively impact both males and females. For example, the Corporate Plan commits to Plymouth being a city where an outstanding quality of life is enjoyed by everyone where people are treated fairly and with respect. The Corporate Plan also commits to reducing health inequalities, with a focus on prevention and early intervention and creating opportunities.</p>	<p>Equality Impact Assessments will be completed for all individual policy changes as they are developed in accordance with our normal criteria.</p>	TBC
Gender reassignment	<p>There are no official estimates for gender reassignment at either national or local level.</p>	<p>It is not possible to conclude if there are any adverse impacts in relation to age because of the high level nature of the plan.</p>	<p>Equality Impact Assessments will be completed for all individual policy changes as they are developed in</p>	TBC

		<p>However, the values and priorities set out in Corporate Plan look to positively impact the protected characteristic of gender reassignment. For example, the Corporate Plan commits to Plymouth being a city where an outstanding quality of life is enjoyed by everyone where people are treated fairly and with respect. The Corporate Plan also commits to reducing health inequalities and ensuring that people feel safe in Plymouth.</p>	<p>accordance with our normal criteria.</p>	
Race	<p>92.9 per cent of Plymouth’s population identify themselves as White British.</p> <p>7.1 per cent identify themselves as Black, Asian or Minority Ethnic (BAME) with White Other (2.7 per cent), Chinese (0.5 per cent) and Other Asian (0.5 per cent) the most common ethnic groups.</p> <p>Recent census data suggests we have at least 43 main languages spoken in the city, showing Polish, Chinese and Kurdish as the top three.</p>	<p>It is not possible to conclude if there are any adverse impacts in relation to age because of the high level nature of the plan. However, the values and priorities set out in Corporate Plan look to positively impact the diversity of Plymouth and people from different backgrounds. For example, the Corporate Plan commits to Plymouth being a welcoming city where an outstanding quality of life is enjoyed by everyone where people are treated fairly and with respect. The Corporate Plan also commits to reducing health inequalities and ensuring that people feel safe in Plymouth.</p>	<p>Equality Impact Assessments will be completed for all individual policy changes as they are developed in accordance with our normal criteria.</p>	TBC
Sexual orientation -including civil partnership	<p>There are no official estimates for sexual orientation at a local level. There is no precise local data on sexual orientation in Plymouth, but based on the ONS Annual Population Survey 2017 estimates, approximately 1.7 per cent of the UK population is lesbian, gay or bi-sexual (LGB) . This would mean that there are approximately 3,649 LGB people in the city (Plymouth Report, 2019).</p>	<p>It is not possible to conclude if there are any adverse impacts in relation to age because of the high level nature of the plan.</p> <p>However, the values and priorities set out in Corporate Plan look to positively impact the LGBT+ community. For example, the Corporate Plan commits to Plymouth being a welcoming city where an outstanding quality of life is enjoyed by everyone and where people are treated fairly and with respect. The Corporate Plan also commits</p>	<p>Equality Impact Assessments will be completed for all individual policy changes as they are developed in accordance with our normal criteria.</p>	TBC

		to reducing health inequalities and to ensuring that people feel safe in Plymouth.		
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STAGE 3: ARE THERE ANY IMPLICATIONS FOR THE FOLLOWING? IF SO, PLEASE RECORD ACTIONS TO BE TAKEN

Local priorities	Implications	Timescale and who is responsible
Celebrate diversity and ensure that Plymouth is a welcoming city.	<p>The Corporate Plan will recommit the Council to promoting a friendly, welcoming city and has states that people will be treated fairly and with respect.</p> <p>These values will help us to ensure that we continue to meet our responsibilities under our Public Sector Equality Duty which include; tackling discrimination, promoting equality and fostering good relations between people from different backgrounds. The Corporate Plan has also committed to treating people fairly, in practice this means ensuring that our services are accessible to all those who require them.</p>	Not applicable
Pay equality for women, and staff with disabilities in our workforce.	<p>Plymouth City Council is committed to equal opportunities and the fair treatment of its workforce. As an employer we have a clear policy of paying employees equally for the same or equivalent work regardless of gender or disability. The council operates a comprehensive job evaluation scheme to ensure that rates of pay are fair and are based wholly on the role being undertaken. The organisation has robust policies in place.</p> <p>Further, it also details how we will contribute to reducing the gender pay gap across the city by playing a key role as a community leader by supporting and facilitating a vibrant economy and the development of developing quality jobs and skills.</p>	Not applicable
Supporting our workforce through the implementation of Our People Strategy 2020 – 2024	<p>Plymouth City Council is committed to equal opportunities. Our People Strategy shows that the importance of equality and diversity as recruiting and retaining diverse talent is key. As an organisation we must ensure that all our staff feel welcomed, are treated with dignity and respect and are encouraged to meet their potential.</p>	Not applicable
Supporting victims of hate crime so they feel confident to report incidents, and working with, and	<p>The Corporate Plan has committed to caring for people and communities and this includes people feeling safe in the city. The Corporate Plan has re-</p>	

through our partner organisations to achieve positive outcomes.	committed the Council to continue to work collaboratively to help deal with city wide issues such as hate crime.	
Plymouth is a city where people from different backgrounds get along well.	The Corporate Plan has committed to providing strong community leadership and empowering people to have their say about what is important to them. Effective engagement is recognised as a tool to encourage cohesive communities.	Not applicable
Human rights Please refer to guidance	The Corporate Plan has committed to and empowering people to have their say about what is important to them and encouraging participation in public life.	It is not possible to conclude if there are any adverse impacts on human rights due to the high level nature of the Corporate Plan. Equality Impact Assessments will be completed for all individual policy changes as they are developed in accordance with our normal criteria to identify any adverse impacts on human rights.

STAGE 4: PUBLICATION

Responsible Officer Giles Perritt, Assistant Chief Executive

Date 10 June 2021

Strategic Director, Service Director or Head of Service

City Council



Date of meeting:	14 June 2021
Title of Report:	Urgent Key Decisions
Lead Member:	Councillor Patrick Nicholson (Deputy Leader)
Lead Strategic Director:	Giles Perritt (Assistant Chief Executive)
Author:	Andrew Loton (Head of Governance, Performance and Risk)
Contact Email:	Andrew.loton@Plymouth.gov.uk
Your Reference:	I5M2021AL
Key Decision:	No
Confidentiality:	Part I - Official

Purpose of Report

Per section 4.5 of Part C and section 14 of Part F of the Constitution, urgent key decisions are required to be reported to the next ordinary Council meeting after they were taken. The report sets out the following urgent key decision taken by the Leader and Cabinet Members:

- 15 March 2021: Development of a Plymouth Short Term Care Centre

Recommendations and Reasons

Recommendation: That Council note the urgent key decision taken by Councillor Tudor Evans OBE, and published on the date noted.

Reason: Council is required to note urgent key decisions taken as stated within the Constitution.

Alternative options considered and rejected

No alternative options given the Constitutional requirement to report the Urgent Key Decisions to Council.

Relevance to the Corporate Plan and/or the Plymouth Plan

The decisions taken within this report each support the vision and values within the Corporate Plan. Each decision would have a direct bearing on either the Growing City or Caring Council elements of the Plan.

Implications for the Medium Term Financial Plan and Resource Implications

The implications of each decision has been listed within the report.

Carbon Footprint (Environmental) Implications:

The implications of each decision have been detailed within individual report.

Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.

Implications for each decision have been detailed within individual reports.

Appendices

*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
		1	2	3	4	5	6	7
A	Urgent Key Decisions							

Background papers:

*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
	1	2	3	4	5	6	7

Sign off:

Fin	pl.20. 21.27 8.	Leg	3634 2/AC/ 11/3/ 21	Mon Off		HR		Assets		Strat Proc	
Originating Senior Leadership Team member: Giles Perritt (Assistant Chief Executive)											
Please confirm the Strategic Director(s) has agreed the report? Yes											
Date agreed: 10/06/2021											
Cabinet Member approval: Councillor Patrick Nicholson (Deputy Leader)											
Date approved: 10/06/2021											

EXECUTIVE DECISION

made by a Cabinet Member




REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L45 20/21

Decision	
1	Title of decision: Development of a Plymouth Short Term Care Centre
2	Decision maker (Cabinet member name and portfolio title): Leader - Cllr Tudor Evans OBE
3	Report author and contact details: Emma Crowther, Strategic Commissioning Manager, emma.crowther@plymouth.gov.uk
4	<p>Decision to be taken:</p> <p>It is recommended that the Leader of the Council:</p> <ul style="list-style-type: none"> • Approve the Business Case (Part I and Part II) • Approve the Council entering into a lease of part of the William and Patricia Venton Centre (“the Centre”) for use as a Short Term Care Centre (“STCC”) on the basis of a 25 year lease on the terms set out in Part II of the Business Case. • Allocate £823,415 into the Capital Programme funded by service borrowing. • Delegate authority to the Strategic Director for People to enter into all construction, care and support, and other relevant contracts in relation to the Centre.
5	<p>Reasons for decision: To progress the refurbishment of the Centre into a Short Term Care Centre for Plymouth, as part of the response to the ongoing pressures on the health and social care system.</p> <p>The Short Term Care Centre will allow a more coordinated therapeutic response to people who are being discharged from hospital, with an option for people living in the community to avoid unnecessary hospital admissions.</p> <p>The Council will carry out the works to the Centre itself under an agreement for lease and then entering into a lease of part of the Centre with Age UK Plymouth.</p>
6	<p>Alternative options considered and rejected:</p> <p>Leasing part of the Centre following completion of the works by Age UK Plymouth (funded by a loan from the Council)</p> <p>Investment into existing Council owned facility (e.g. Colwill Lodge once vacant)</p> <p>Co-locating the STCC with Super Care Hub</p> <p>Do nothing. Continuing to use a variety of care homes for the Discharge to Assess (D2A) patients discharged from hospital.</p>
7	<p>Financial implications:</p> <p>The capital costs will be funded by service borrowing</p>

	The revenue costs (including all occupational costs expended under Corporate Landlord) as set out in the financial analysis and part II Business Case will be funded by the People Directorate.			
8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which:
			X	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
		X		in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million
		X	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.	
	If yes, date of publication of the notice in the Forward Plan of Key Decisions			
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	<p>This decision supports the corporate priority of being a Caring Council by keeping adults protected and reducing health inequalities by supporting those who have been unwell to make a good recovery.</p> <p>The decision supports the Plymouth Plan policy HEA3 by supporting adults with health and social care needs. It also supports the vision of a healthy city by enabling all of the city's people to enjoy an outstanding quality of life, including happy, healthy, safe and fulfilled lives.</p>		
10	Please specify any direct environmental implications of the decision (carbon impact)	By developing a 24 bed Short Term Care Centre on one site we are reducing the carbon impact of health and social care professionals, by reducing the amount of travelling around the city to deliver care or therapy to individuals in different settings.		
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes	X	(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No		(If no, go to section 13a)
12a	Reason for urgency:	Commercially confidential discussions in relation to the lease of the building have very recently concluded to the satisfaction of all parties. The intention is to begin refurbishment work on the building as soon as possible in order for the STCC to be operational to support hospital discharge from autumn 2021. In turn this will help mitigate some local system Winter Pressures.		

12b	Scrutiny Chair Signature:	Councillor Mary Aspinall (agreed via email)	Date	Briefed 12 th March 2021
	Scrutiny Committee name:	Health and Adult Social Care Overview and Scrutiny Committee		
	Print Name:	CLLR MARY ASPINALL		
Consultation				
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes	<input checked="" type="checkbox"/>	
		No		(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?	Health and Adult Social Care Portfolio holder – Cllr Kate Taylor		
13c	Date Cabinet member consulted	12 th March 2021		
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer
		No	<input checked="" type="checkbox"/>	
15	Which Corporate Management Team member has been consulted?	Name	Craig McArdle	
		Job title	Strategic Director for People	
		Date consulted	11 th March 2021	
Sign-off				
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS116 20/21	
		Finance (mandatory)	pl.20.21.278.	
		Legal (mandatory)	36342/AC/11/3/21	
		Human Resources (if applicable)	N/A	
		Corporate property (if applicable)	JW 0112 11/03/21	
		Procurement (if applicable)	N/A	
Appendices				
17	Ref.	Title of appendix		
	A	Part I - Business Case: Development of a Plymouth Short Term Care Centre		
	B	Equalities Impact Assessment (see attached)		
Confidential/exempt information				

18a	Do you need to include any confidential/exempt information?	Yes	<input checked="" type="checkbox"/>	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		No	<input type="checkbox"/>					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title: Part II – Business Case -Development of a Plymouth Short Term Care Centre			X				
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Project Mandate				X				
CCIB Business Case				X				
Cabinet Member Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
Signature				Date of decision		15 March 2021		
Print Name		Cllr Tudor Evans OBE, Leader						